

Members Present :

- 1) Sd Ramakanta Dash Principal
- 2) Pimpita Rajguru Co-ordinator. Bijguru
- 3) Mr Prarat Kumar Padhi
- 4) Mr Ambika Prasad Sarangi. Jorant
- 5) Smt Swapnarani Mishra
- 6) Miss Shilpika Maharana. Shilpa
- 7) Abhijit Barik. Abhijit

The first meeting of GAC 2021-22 was held in the GAC room on 13.8.21 at 2pm under the chairmanship of Sd R.K. Dash, Principal. The above signatories were present in the meeting. At the outset

- Members ~~approved~~ the co-ordinator presented the resolutions made in the previous meeting for approval.
- All the members appreciate observation of 58th Annual Day in a grand manner.
- Members appreciated the steps taken by the faculty members to make the online teaching successful.
- All the members expressed their satisfaction over the sanitization as well as cleaning works undergone in the campus.
- P. Rajguru, co-ordinator presented the proposal of submitting the AQAR of 2019-20 and 2020-21 by 31st August.

- In this context ~~propos~~ it was unanimously decided to inform all the H.O.s of different departments to submit detailed information of webinars and personal data to ~~the~~ Mr R.K. Padhi and Mrs S.R. Mahana.
- All the members expressed their ~~happiness~~ ^{apreciation} over the celebration of 'Librarian Day' on 11th Nov '21 by the members of GAC, Principal, Library Staff and other staff members. It was unanimously accepted.

The meeting ended with vote of thanks to the President and the members Present on the meeting.

[Signature]
Principal

Dt 22.10.21.

Members Present:

- 1) S^y Ramakanta Dash Principal Ramakanta Dash
- 2) Smt Anspita Rajguru co-ordinator, D^yguree 22.10.21
- 3) Dr Pravat Kumar Padhi member Pravat K^m Padhi 22.10.21.
- 4) Mr Anboke Prasad Sarangi. Anboke Prasad Sarangi 22.10.21
- 5) Smt Swapnareni Mishra. Swapnamani Mishra. 22.10.21.
- 6) Miss Shilpeka Maharana. Shilpeka Maharana.
- 7) S^y Laxmidhar Panda. Hon'ble member G.B. Laxmidhar Panda
- 8) S^y Benuddhar Senapati. Social worker. Benuddhar Senapati
- 9) Sri Besant Kumar Patra Ghumri.
- 10) Dr Amitabh Dash. member. Amitabh Dash
- 11) S^y D. K. Das. controller. D. K. Das
- 12). Abhijit Barik (St. representative) Abhijit Barik

The Second Meeting of IQAC Was held On 22.10.21 at 2.30 pm in the principal's Chamber Under the Chairmanship of the undersigned. The Co-ordinator IQAC presented the previous resolutions for approval and all the Members approved the same.

- At the outset the Co-ordinator presented the annual plan for the current year 2021-22.
- Mr. P. K. Padhi suggested to hold national and international Seminars.

- All the Members expressed their happiness over the conduct of a National Webinar on "Financial Education or Wealth Management" on 20th September 2021.
- The Members expressed Satisfaction over the Submission of AQAR of 2019-20 and 2020-21 to NAAC.
- Members also expressed their satisfaction over the organization of YRC (Youth Red Cross) Camp in the College from 7th Sept^{Oct} to 9th Sept^{Oct} 2021.
- The performance of NISS Units (Both Boys & Girls) was highly applauded by all the Members.
- A Meeting in the 100th Anniversary of Chakraborty Das was organized by the NISS Unit under the Supervision of IQAC.

- Mr Laxmidhar Panda, Hon'ble member G.B suggested to hold Parent-teacher meeting. ~~IQAC~~ Co-ordinator, IQAC informed the honorable member that meeting already to have been conducted on 21.10.21 and ^{assured} many more meetings were to be held.

- The co-ordinator presented the Annual Plan of IQAC for the session 2021-22. It was unanimously decided to execute the plans in due time.

- By B. Senapati, member IQAC, suggested for a free eye health check-up camp. Members of IQAC, ~~name~~ along with the co-ordinator were asked to prepare a plan for the smooth conduct of the camp in collaboration with "Care Netram".

- Mr. Basant Kumar Patra suggested to conduct a free health check-up camp for students. It was unanimously decided to arrange a free health check-up camp for the students with in

One Month. The Coordinator, IQAC, Mrs. S. Mishra & S. Maharana were assigned to check out a plan to and to contact the appropriate authority for conducting the same. It was unanimously decided to hold induction programmes for the freshers with the help of the administrative staff and faculty members. Principal was requested to fix up a date and notified accordingly.

- Sri B. Senapati, Member IQAC, suggested to invite Companies for Campus Selection of the final year students. Mr. P. K. Padhi and Mr. A. P. Sarangi were asked to contact and make necessary arrangements.
- Mr. L. D. Panda, Honorable Member, suggested for holding Inter-disciplinary Seminars. Mr. P. Rayguru, Co-ordinator, IQAC was asked to arrange the same.
- All the Members unanimously decided to have a Students Council for the session 2021-22 as there was no proper representation of the students in the functioning of the institution. Co-ordinator, IQAC was asked to take necessary steps immediately to form a student's council comprising of 15 members One from each department.

The meeting ended with vote of thanks

to the Chair
Members Present:

- 1) Sushita Rayguru
- 2) Dr P. K. Padhi.
- 3) A. P. Sarangi.
- 4) Swapnarani Mishra
- 5) Silanka Maharana.

Drigere

Drigere

Drigere

Principal.

A meeting of IQAC Members was held in IQAC room on 25-10-2021 at 3 P.M. Under the chairmanship of the Principal. The meeting was attended by President Governing Body, Debasis Mohapatra, State-head, Cane Netram Odisha.

Principal, Co-ordinator of IQAC and Administrative Bursars. It was Unanimously decided to hold an Organize an eye camp from 1-Nov-2021 to 10-Nov-2021 inside the campus to enable the students to avail the opportunity of free eye-health check-up.

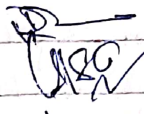
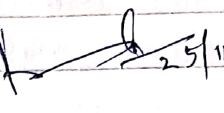
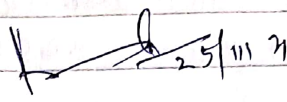
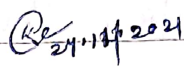
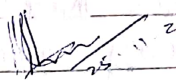
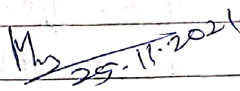
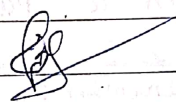
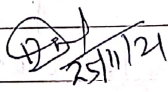
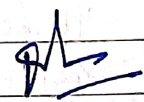
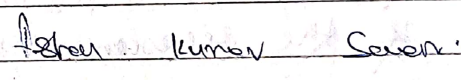
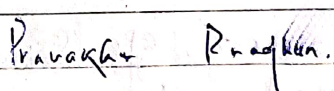
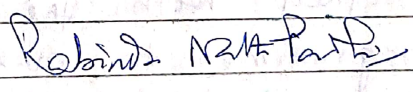
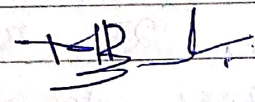
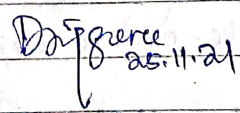
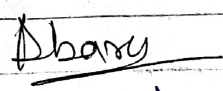
- Mr. D. Mohapatra, State head, Cane Netram was requested to take immediate necessary steps to make it happen.
- The Administrative Bursar and the members of IQAC were assigned with the duty of organizing the camp.
- Sri J. P. Sabut, President G.B. Proposed to invite Sri Sanjay Ranjan Dash, honourable Minister, School & Mass Education, Odisha to the Inaugural Meeting.
- Sri R. K. Dash, Principal informed the members about organization of a Job Fair in Collaboration with EduJob.
- It was ^{Unanimously} decided the Job fair to be inaugurated by the President, G.B. On 10th & 11th of November 21.
- Co-ordinator IQAC & The Administrative Bursars were asked to supervise the above programmes to make it a grand success.

The Meeting ended with vote of thanks to the Chair and the members present.

RD
25/10/21

Minutes of the Meeting. Dt 25.11.21

Members Present:

- 1) Prof Ramakanta Dash: 
- 2) Prof Jagat Prasad Sabut: 
- 3) Dr Benukhar Senapati: 
- 4) Dr Amitabh Dash: 
- 5) Prof Krishna Chandra Sabut: 
- 6) Dr Pravat Kumar Padhi: 
- 7) Dr Minati Mohapatra: 
- 8) Prof Bauribandhu Panda: 
- 9) Dr Pradeep Kumar Dash: 
- 10) Prof Chandramoni Sahoo: 
- 11) Mr Ashok Kumar Swain: 
- 12) Mr Praveen Pradhan: 
- 13) Dr Rabindranath Padhi: 
- 14) Dr Manas Ranjan Swain: 
- 15) Mr Prosmita Rajguru: 
- 16) ~~Manas Ranjan Swain~~
- 17) Abhishek Barik (St. representative): 

A meeting of IQAC members along with the members of Science Society and Administrative Bureau was held under the chairmanship

of Principal in his chamber on 25.11.21 at 3 pm to discuss regarding arranging a State Level Science Seminar.

It was unanimously decided to organize a State Level Science Seminar on 6th December 2021 in association with Pathani Samanta Planetarium, BBSR.

- Dr Benukhar Senapati suggested for the publication of E-Science magazine with articles from students and faculty members.

- Dr Pradeep Dash, H.O.D, (Zoology Dept) proposed for holding a monthly online Science Interaction programmes on a particular day of every month.

- It was unanimously decided to invite

Dr Subhendu Pattnaik, Dy. Director, & Scientist, Pathani Samanta Planetarium, Bhubaneswar, Dr Agit Mohan Srivastava, Institute of Physics and Prof Dr Nachiketa K. Sharma, SQA University, Bhubaneswar to grace the occasion as Resource Persons.

- Members of Science Society and IQAC were assigned with the duty of organising the programme to make it a successful one.

- It was also decided to hold a Yoga-session on 18.12.21 in the college.

The meeting ended with vote of thanks to the chair and the members.

Present by Co-ordinator, IQAC.


25/11/21
Principal.

04.12.21

An urgent meeting was convened by the Principal on 4.12.21 at 2 p.m. to discuss regarding the State Level Science Seminar to be held on 6.12.21.

In view of the ensuing cyclonic storm 'Jawad'.

The meeting was attended by the members of Science Society and IQAC. It was unanimously decided to postpone the same to some other day, since Govt has declared 5th & 6th of December '21 holiday in view of 'Jawad'. The date for the seminar was to be decided later on.

The meeting ended with vote of thanks to Principal.

Principal.

Members Present:

- 1) Propita Rajguru co-ordinator. Durgam 4.12.21
- 2) Dr Pravat Kumar Padhi.
- 3) Ambika Prasad Sarangi.
- 4) Swapnarani Mishra.
- 5) Shilpeka Maharana.
- 6) Dr Amitabh Dash.
- 7) Dr Manjushree Mahapatra.
- 8) Abhijit Barick.

Dt 14.12.21

A meeting was held by the Principal on 14.12.21 at 3 p.m. in his chamber to discuss about the rescheduled date of Science Seminar, which was postponed earlier due to "Jawad". It was attended by all the members of IQAC and Science Society. The Principal informed all the members that the State Level Science Seminar would be held on 20.12.21. He also intimated that all other programmes and the resource persons would remain unchanged. All the members were requested to co-operate in order to make the programme successful.

The meeting ended with thanks to the Chair and members present.

Principal.

A meeting of library committee was conducted under the supervision of GAC at 11.30 am on dt. 31st January 2022 in the Principal's Chamber, under the chairmanship of the undersigned. The meeting was attended by the members of GAC, Administrative Bursar, Account Bursar, Librarian and members of library Committee.

- The Principal appraised the members about the purpose of the meeting. He said library should act as a resource of learning. Hence its condition needs to be improved.
- Prof B.B. Panda, (Prof. in-charge of library) expressed his concern for ever ^{complete} digitalize process of the library.
- Prof P. Rajgure, Co-ordinator, GAC put stress on the improvement of the studyroom as well as the study atmosphere.
- Prof Dr P.K. Padhi, member GAC, opined for providing students E-book facility.
- Prof Dr A. Dash, Admn. Bursar expressed his concern for unavailability of journals and opined for subscription of Sc. Journals.
- Prof K.C. Sabut, Admn Bursar, expressed his distress over ill maintenance of the library.
- Mamata Behera, Librarian was asked to maintain a cleanliness in the library. She was also asked to arrange books properly in the racks, so that students can have easy access to them.
- Purchase of new books and Journals was given priority by all the members.
- ~~Minister~~ Mr A.P. Sarangi, opined for exhibiting manuscripts and to make it available for students.
- It was unanimously decided to make the digitization process system accessible to one and every student.

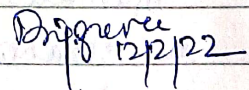
- Librarian M. Behera, expressed her inability to arrange ~~so~~ the same with inadequate number of staffs.
- The Principal assured her ~~to~~ help to make her assignment easier.

The meeting ended with vote of thanks to the chair and the members present in the meeting.


Principal.

Minutes of the meeting. 12.02.22.

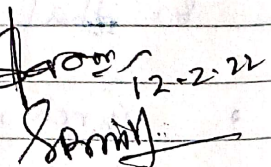
Members Present : Signature

1) Propita Rajguru co-ordinator.  12/2/22

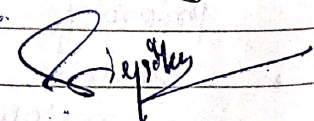
2) Dr. Pravat Kumar Padhi member.

3) Ambika Prasad Senangi.

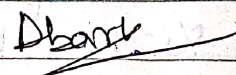
4) Smt Swapanani Mishra

 12-2-22

5) Miss Shilpika Maharana.



6) Abhijit Barik



12-2-22.

A meeting of the members of GQAC was held under the chairmanship of the Principal on 12-2-22 at 3pm in the GQAC room to discuss regarding the successful conduct of the Seminar on Sri Aurobindo on 7th Jan'22.

- At the outset the Principal thanked all the members for their co-operation in conducting the Seminar successfully.
 - Co-ordinator, GQAC, expressed her gratitude to Dr B. Senapati for arranging the same and for granting the occasion as a Resource Person. He had delivered his speech on "Sri Aurobindo and National Education".
 - The members also expressed their pleasure over the successful conduct of "Yoga and meditation session" in the college on 18.12.21 under the guidance of a trained yoga teacher.
 - It was also decided to hold another "Yoga and meditation session" in the college to involve more and more students in this practice on 17.02.22 in the early morning.
 - Mrs P. Raghuram, Smt S. Mishra, Miss Shilpika Maharana and Mr A.P. Senangi were ^{assigned} with the duty of conducting the same.
 - Co-ordinator, GQAC suggested for an inter-disciplinary seminar. It was decided to arrange the same on 19.02.22 and to invite Dr Abhay Kumar Naik, Registrar, NISER to grace the seminar as Resource Person and President, G.B as Guest of Honor & GQAC is to organise the same.
- The meeting ended with vote of thanks to the chair.

[Signature]
Principal

Minutes of the meeting. 23.2.22

A meeting was ^{held} ~~convened~~ on 23.02.22 at 3.30 p.m. in the chamber of the undersigned to discuss regarding holding of off-line End-Sem examination and other important issues.

- At the outset the Administrative Officer read out ^{minutes of} the previous meeting and it was unanimously confirmed.
- The Principal hailed the co-ordinator and members of JQC for successful conduct of yoga & meditation session - on 17th Feb'22 and hoped for conducting more number of sessions.
- He also expressed his happiness over the successful conduct of inter-disciplinary seminar on the topic "winning habits".
- It was unanimously decided to hold offline end-sem examination during the 2nd week of march.
- ~~Prof~~ It was unanimously decided to ~~not~~ arrange a seminar on the occasion of "National Science Day". In this context all the H.O.Ds and faculty members are to be issued a notice to work for the same.
- Prof A.P. Sarangi, Dept of Physics suggested to make a poster presentation by the students of Physics Department.
- Prof Amitabh Das proposed to invite Scientists from Regional Medical Research Centre to grace the occasion as Resource Persons.
- It was unanimously decided to invite Dr Dasarathi Das & Dr Jyotirmayee Tunny Scientists from RMRC to the observation

- of "National Science Day".
- Co-ordinator IQAC and a three member Committee from different Science departments were assigned with the duty of arranging the same. The three members ^{of the committee} are Prof. Amitabh Dash, Dr R.N. Padhi and Prof M. R. Swain.

- Co-ordinator IQAC informed the members about celebration organization of 'Youth Festival' by the cell members on 2nd March 2022. In this festival students are to exhibit their talents and to perform cultural programme. For this occasion President G.B is to ^{be} the Guest of Honour.
- The Principal and members expressed their satisfaction over the Parent-Teacher Meeting held on 23.2.22 at 2 p.m. for 1314r Students.
- Principal ~~Smta~~ suggested all the departments to hold departmental seminars and thanked English Department to have organized a seminar on 21.2.22 on 'Communicative English'.

The meeting ended with vote of thanks to the Chair and the members present in the meeting.

[Signature]
Principal.

Members Present :

- 1) Anupita Rajguru co-ordinator. *[Signature]* 22/2/22
- 2) Ambika Anand Sarangi. *[Signature]* 23.2.22
- 3) Dr Pravat Kumar Padhi.
- 4) Smt Swapanarani Mishra
- 5) Miss Shilpika Maharana. *[Signature]* ^{Seminar}
6. Abhijit Banik. *[Signature]*

13.4.22

A meeting ~~at~~ was held on in the office of the undersigned at 8 PM to discuss the following matters. The meeting was attended ~~comprised~~ by the Administrative Bursars, and members of IQAC.

The following resolutions were taken.

- At the outset the co-ordinator readout the minutes of the previous meeting and it was unanimously confirmed.
- Principal and members expressed their happiness over the successful conduct of State Level Science Seminar and observation of National Science Day.
- All the members expressed their thankfulness to IQAC for successfully arranging the "Youth Festival" on 02.03.22.
- Co-ordinator, IQAC informed all the members about "Career Counselling Program" held for final year students on 07.03.22 and 26.03.22 with a considerable number of students participating in the said program.
- Observation of "Utkal Dinan" by Department of Odia in collaboration with IQAC was a great success. Members expressed their satisfaction for the same.
- Self-Defence program for Girl students was successfully conducted from 05.04.22 to 13.4.22. Principal thanked the team members to have successfully organised the same.
- It was unanimously decided to organise the Annual function of the institution on 16th April '22. Principal formed a team to look into the successful organisation of the same. IQAC Co-ordinator, P. Rajguru, Smt. K.C. Sabut, Adm. Bursar, P.K. Dash, Reader-in-Zoology, R.K. Padhi, Reader-in-Botany, M.R. Swain, Lect-in-Geology were assigned with the duty of organising the function.

The meeting ended with vote of thanks to the chairman.

[Signature]



13.4.22

An urgent meeting was convened by the principal.

- Principal expressed his satisfaction for the successful organisation of the "Annual Day" on 16.4.22 in which Dr Rajashree Mahapatra, D.P., Jagat Singhpur, S. Sameer Ranjan Dash, Hon'ble Minister, School and Mass Education, Govt of Odisha and S. Jagat Prasad Sabut, Hon'ble President, G.B. graced the occasion as Chief-guest, Guest-of Honour and Chief-speaker respectively.
- The performance of the students in the cultural program followed by the meeting was highly appreciated.
- Members hailed the officers and staff members for their sincere effort for making the program successful.
- Members of IQAC team were highly applauded for successfully organising a Yoga camp on 19.4.22 and for arranging a Block-level ^{Free} health camp inside the campus.
- It was unanimously decided to organise a blood-donation camp on 27.4.22 in collaboration with the Youth Club of Nimapara.

The meeting ended with vote of thanks to the chair.

[Signature]
Principal

Members Present:

- 1) Poojita Rajguru, co-ordinator, *Driguru* 13.4.22
- 2) Dr Anurag K. Padhi, Reader-in-Chem.
- 3) Sri Ambika Prasad Sarangi member IQAC
- 4) Swapnarani Mishra, member IQAC
- 5) Shilpika Maharana member *Shilpika Maharana*
- 6) Abhijit Barik (S.R.) *Abam*

Meeting

3.06.22

A meeting of the IQAC members was held in the IQAC room under the chairmanship of Principal at 3 PM to discuss the following matters -

- At the outset the Co-ordinator IQAC, Smt P. Rajguru read out the previous resolutions before the members and it was unanimously confirmed.
- It was unanimously decided to ~~to~~ distribute the assignments of the seven criteria among members excluding the members of IQAC.
- It was decided to invite members of State Higher Education Council to the institution and in order to discuss about the steps to be taken for future NAAC visit.
- Principal asked the Co-ordinator to ~~distribute~~ ^{not only} the assignment of seven criteria among senior members but also among new faculty in order to make them learn about various activities of the institution.
- Co-ordinator, Puspita Rajguru sought everyone's co-operation in the celebration of "International Yoga Day" on 21.06.22. On this day yoga session is to be organised but prior to this day other activities related to yoga like Jumba and ~~other~~ sessions on other physical activities are to be carried on. Miss Silpika Mahavane and Swapnarani Mishra were assigned with the duty of performing the same.
- Dr P. K. Badhi suggested to arrange different competitions on the occasion of 59th College Foundation Day. It was unanimously decided to hold Essay, Debate, Quiz, painting and music competitions on this occasion.

- Principal informed the members about holding a Seminar on this occasion. Prof Dr Susmit Pani was to be invited as the Resource Person to deliver a talk on "Role of Stakeholders in Institutional Development". Besides him, Shri Sameer -
- Ranjan Dash, Hon'ble Minister, School and Mass Edⁿ and Shri Jagat Prasad Sabut, President G.B, were to grace the occasion as chief-guest and guest-of-honour respectively. Mr K.C. Sabut, Mr R.N. Padhi, Mr M.R. Swain and members of IQAC were assigned with the charge of conducting the same.
- Inspector Rajguru, Co-ordinator proposed to conduct Competitions and a Cultural Program by students on the occasion of "Akadi Ka Amrit Mahotsav".
- It was unanimously decided to participate in the rally to be held by Sahel Smriti Sansad under the leadership of Shri Sameer Ranjan Dash, Hon'ble Minister School & Mass Education, Dr Sat Rajashree Mahalik, Hon'ble MP, Jagatsinghpur, Shri Rudrapratap Mahapatra, MLA, Pipili and Shri Umakanta Samantaray, MLA, Satyabadi, on the 75th Anniversary of Indian Independence. The day was celebrated as "Mo Desha, Mo Swabhimaan".
- All the faculty ^{& staff} members, NCC cadets, NSS volunteers and students were to be notified to join in a large number to make the event successful.
- Co-ordinator P. Rajguru extended her heartfelt gratitude for the OHEPEE: Project of 10 classroom, 5 laboratories and other non-civil procurements. Members unanimously expressed their thankfulness to Shri B.R. Dash, Minister School & Mass Education, Govt of Odisha and President G.B for gracing on the occasion of Laying of Foundation Stone.
- Members of IQAC thanked for co-ordinator for sending a team of dancers to participate in "Nimapara Smerana Divas" and hailed the dancers.

- For their excellent performance.
- Co-ordinator, P. Rajguru informed the members about successful conduct of a Career Counselling Program on 16.05.22 by "Dreams".
- Prof. Ambika Prasad Sarangi informed the members about successful conduct of a yoga & meditation session on 18.05.22. A large number of staff & students participated in this event.
- Dr. Pravat Kumar Padhi thanked Department of Botany (Faculty & Students) for establishing an Apollo Unit in the campus under the direct supervision of IQAC.
- All the members unanimously appreciated the works of Dr. Subashish Das for his kind co-operation and assistance in making the Apollo project a successful one.
- Principal expressed his pleasure that as per his instruction PG departments were conducting seminars.
- Prof. P. K. Padhi suggested for wifi connection ^{inside} throughout the campus. G. R. Sahoo was to look after the work.
- P. Rajguru co-ordinator, proposed for opening of a Study-Centre of Odisha Open University in Nimapara Auto College. It was gladly accepted by all the members. Mrs. P. Rajguru and Mr. P. K. Dash were assigned with the duty of applying for the same in due procedure.
- ~~At the members~~ Proposal for MOU with Heritage Vision Education Trust for self-financing course in RPP mode was passed. Courses on BBA, BEd, MFC and MAJMC ~~courses~~ are to be offered from this current financial session i.e. from 2022-23.

The meeting ended with vote of thanks to the chair.

Principal.
3/6/22

Members Present

- 1) Pimpita Rajguree co-ordinator, Rajguree 2.6.22
- 2) Dr Pravat Kumar Padhi, member.
- 3) Ambika Prasad Sarangi, member.
- 4) Swapnarani Mishra member
- 5) Shilpika Maharana.
- 6) Abhijeet Barik (CS.R)

Shmiti
Shilpika Maharana
Abhijeet