



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

NIMAPARA AUTONOMOUS COLLEGE

AT- NIMAPARA, DIST-PURI, STATE-ODISHA

752106

www.nimaparacollege.org.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Nimapara Autonomous College is one of the premier Institutions of Higher education in Coastal Odisha. It is located 40 K.M. away from the State Capital Bhubaneswar and 20 K.M from the famous world heritage site of “Black Pagoda” at Konark, the never fading symbol of the rich tradition of culture , an epitome of craft and sculpture of an ancient Odisha. The college was set up in July 1963 owing to untiring endeavors and bounteous donations of an elite club of renowned personalities including the Late Biju Pattanaik , the then Chief Minister of Odisha.

The College is affiliated to Utkal University it has got affiliation in all major subjects in Science, Humanities and Commerce Streams providing Honours teaching facilities in subjects like Physics, Chemistry, Mathematics, Botany, Zoology, Geology, IFF,English, Odia, Sanskrit, Economics, Education, Pol. Science, Psychology, History and Commerce and in Post Graduation level Subjects like Geology, Odia and Commerce. It was accredited the Autonomous status in the year 2011 by UGC .

Having entrusted with the responsibilities of designing the syllabus to cater the needs of upliftment of local culture, regular monitoring for up gradation as and when required. Having completed 56 years in its journey towards progress in Higher education it plans to Surge forward with a mission and a goal to rise to the expectation of the people providing quality education and making it an advanced center par excellence in teaching and research.

Vision

This institution envisions a society advanced and progressive without any prejudice, bias against any caste or religion with optimum gender equality, with ample knowledge and skills inculcating human values at its core, perpetual quest for excellence, love, and respect for fellow citizen promoting the scientific temper to boost global stewardship and making education relevant for creating an environment conducive for sustained inclusive growth.

Mission

- Dissemination of Higher Education to the bottom of the society without any discrimination.
- Development of positive attitude and self believe to succeed in most oppressed class of the society.
- Creation of a pool of genuine human beings with all humane qualities and values.
- Building eco friendly campus and environment caring society.
- Endorsing all update method of teaching and learning.
- Emphasizing on the extracurricular activities vis-a- vis upgraded and widened curriculum.
- Promoting the local culture, art, craft and literature to have its marked identity.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Situated in the heart of the so called golden triangle in the tourist map of India, equi distance to the famous sun temple Konark, the state capital Bhubaneswar and Lord Jagannath Temple, Puri.
- The First Non-Government college in Puri district obtain NAAC B+ accreditation and autonomous status.
- Sahitya Academy Award winners, poets, scientist and educationist of all Indian fame come to the institution regularly for interaction with and encouragement of the students.
- Safe and Secured Environment for students with Serene and peaceful atmosphere
- Facilities of banks, Post Office and Hospital services are within the radius of 1.5 Kms
- A well equipped library with large collection of useful books availability of palm leaf manuscripts in the college library.
- Large student enrollment.
- Highly disciplined students.
- Students centric functioning
- Qualified, experience and dedicated teaching faculties
- Faculties contributing in designing, development and implementation of curriculum in Board of Studies
- Large land area for future development and recreating
- Successful implementation of various UGC programme like remedial coaching and entry in to service coaching
- Use of ICT in teaching and learning
- Well equipped laboratory under basic scientific research fund of UGC.
- Active Departmental association
- Maintenance of transparency between Administration and Management
- A well maintain Conference Hall
- Availability SC/ST and Womens Hostel
- Availability of staff quarter.
- Surveillance under CC camera
- Availability of well developed
- Availability of Reading room for both Teachers and students
- Excellent performance by NCC students
- Availability of active unit of NSS wing both for Boys and Girls
- Excellent performance of students in University examinations
- Facilities to work in the field of archaeology (Prachi, Kushabhadra and Bhargabi river valley)

Institutional Weakness

- Lack of sufficient Development in infrastructure.
- Vacancy post for fulltime teacher
- Lack of interest in the part of students in Higher studies (PG).
Due to lack of awareness among local people
- Low number of research activities
- Necessity for the construction of Boys Hostel
- Dearth of UG and PG courses in comparison to the requiremet of the applicants.
- Insufficient of infrastructural facilities like well furnished Canteen and Departmental rooms
- Lack of research culture among students
- Less MoUs

Institutional Opportunity

1. Opportunity for up gradation & modernization.
2. To promote research addressing to local and social needs.
3. Construction of new academic blocks, car- & vehicle parking and other facilities for educational and vocational purposes.
4. Opportunities to utilize renewable sources.
5. Implementation of a no. of vocational courses to help the students in their professional pursuits.
6. To promote more society oriented outreach programmes
7. To cultivate a research culture among students and staff so as to emerge as an institute of quality research.
8. To strengthen various research activities through MoU and collaborations.
9. To enhance college- industry community network.
10. To establish confidence among the active and well-established alumnis for donation.
11. To convert the college into a rural university.

Institutional Challenge

1. Maximum utilization of available funds for the fulfillment of needs
2. To maintain a balance between traditional courses and need of professional skills
3. To work towards execution of plans for vocational and professional courses in a limited space.
4. To open up new post graduate level courses.
5. To co-ordinate with various industries and entrepreneurs (to strengthen the interface with college)
6. To encourage more students to contribute towards social development.
7. To utilize the renewable resources.
8. Competition from Residential Colleges.
9. Mushroom growth teaching shops (Tution and Coaching Center).

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Nimapara Autonomous College offers a wide range of Programmes for award of the degrees in Humanities, Science and Commerce. These programmes are so designed to open avenues to careers such as teaching, civil, Technical and Defence services as these degrees confer eligibility for appearing of various recruitment examinations.

The Academic Programme of the College has rational degree of flexibility having elective options and non-core options. The syllabi of different subjects are revised and based on UGC models and reviewed periodically. The BOS for different subjects finalizes the curricular content keeping in view the pan country standard and local needs. The remedial coaching center provides the students ample scope to acquire expertise in career selection and in preparing for various competitive Examinations. In order to make education and teaching participatory and communicative seminar , field study and project work have been made part of the curricula. Equal weightage and emphasis has been given to dissemination of knowledge through extension services organized in collaboration with Govt. and Non -Govt. agencies,NCC, NSS and Red Cross unit of the College. The college

has a student information Bureau which provides information on Job opportunities by arranging classes and symposium on career counseling, and personality development etc. extramural Lectures, Yoga Classes are organized regularly to inculcate the ethical and moral values in young minds of our students. Environmental studies has been introduced in the curricula to sensitise the students about the preservation of the eco system along with sustainable bio diversity.

The mission and goals of the college are and incorporated in the college Prospectus and Calendar published annually. Different programmes have been designed to promote socio cultural awareness, National Integration, Environmental consciousness, scientific temper and quality human values.

Teaching-learning and Evaluation

The College adopts a transparent admission policy under SAMS formulated by the Higher Education Department, Govt. of Odisha facilitating E-admission. The college has full proof evaluation method Semester examinations and one Internal Assessment per Semester. The Board of Studies in every subject prepares the sets of list of a Questions setters and Examiners. The final list is decided by the controller of examination. All answer scripts are coded before evaluation to maintain fairness, secrecy and transparency . The examiners are selected from a pool of experienced teachers of recognized Govt/ Non-Govt institutions and universities. The schedules of examination and publications of results are strictly adhered to .The institution has taken steps for redesigning of college website from time to time. It has taken steps to bring about reforms in examination system. The following reforms have been made during the academic session 2018-19.

- Online form fill up for End-Sem exam.
- Online generation and downloading of Admit Cards (Hall Tickets).
- Online Result Publication
- Online downloading of semester mark sheet.
- Online students grievance facilities in examination related issues.
- The college certificate has a unique QR Code with all the students informations in digital capsule.

The members of teaching Faculties are encouraged to attend refresher courses , seminars and orientation programmes keep themselves abreast of recent developments in their respective subjects. the college has computer lab with Wi-Fi facility, a fully developed library and institutionalized computer networking to help the members keep in touch with the latest trends through Internet browsing . steps are being taken to trend the faculties with basic computer skills to enhance the quality of teaching and update the curricula the teachers are advised to go through the student feedbacks and to go for self evaluation.

The college receives the necessary motivation and financial assistance from UGC for infrastructure and introduction of various academic programmes organization of National level seminars and symposium. The grant of autonomy in 2011 has helped the college to frame its course content and mode of evaluation. Adoption of CBCS pattern in 2016 widens the scope of learning new subjects of interest. Departmental seminars, workshop, project works are conducted to supplement students learning.

Research, Innovations and Extension

There are 24 full-time teachers with Ph. D. The Institution has a research committee to monitor and guide the faculty for research. The management and the administrators of this college encouraged research aptitude among

this community. The efforts of this committee along with IQAC have shown fruitful results. The Institute promotes faculty and students' participation in research by providing infrastructure, manpower, well equipped library, admissible leave for participation and paper presentation in conferences, workshops and seminars. Students are motivated and assisted by teachers to do research projects based on the curriculum. Most of the permanent teachers have served as resource persons in national/international seminars. There is one research guide in the college. The college has a sound research atmosphere. The projects submitted by the degree and PG students, with the help of teachers with research orientation leads to the enhancement of research aptitude among the students.

Institution has created an ecosystem for variations and transfer of knowledge conducting workshops, seminars, guest lectures and conferences. The Institution has been taking note of Research carried out by its faculty by mentioning it in its annual magazine. Our faculty members have not only contributed research papers to the notified journals, but also have reviewed and authored books. Initiative have been taken up by all the developments to carry out extension Activities to sensitize students against like ender-inequality, social disparity, religious intolerance in order to inculcate values for the establishment of a valuebased society.

Infrastructure and Learning Resources

Academic building of the college has three wings with an area of 16.48 acre and the built of area of 10078 Square meter for the class room, laboratories and library . The time table is suitably framed for optimal utilization of the existing space. The Development Committee looks after the maintenance and construction of new infrastructure. The college strives to make optimum use of available infrastructure with introduction of new subjects, enhancement of seats in different classes opening of Self Finance courses.

The college has a well stocked library with 45987 No. of books. With reprography and reading room facilities .News Papers and Journals are procured for the reading room on daily/weekly/monthly basis. Library committee supervises the functioning of the library and ensures the students get the maximum benefit. Library automation has helped the students to find out the books easily.

The college has play ground of its own and well developed sports section with modern equipments to promote sporting and athletic activities. The college organizes a number of inter college tournaments in various sports/events every year. It's a matter of pride that our students have been participating in different state level and national competition bringing laurels to the college.

The college has four beautiful gardens and lavish lawns maintain by the college administration. The college has its own canteen for refreshment and gym to take care of the health and fitness of staff and students.

The college has one SC/ST hostel, one UG, and one P.G. Girls Hostel. Providing accommodation to 40 boys and 100 girls. The grievance redressal cells and sexual harassment cell very active to look into the grievances of the students. The college has taken care of providing self defence training to the girls students. In collaboration with the State Govt.

Student Support and Progression

Our institute functions in a democratic manner ensuring participation of all the stake holder in its governance. Plans are checked out and implemented keeping in view the benefit of students community. Approximately

50% students get benefitted by scholarships given by the Govt as well as Non-Govt & corporate. organization. Financial assistance is also provided to sports students, Physically-Challenged students, economically and socially back-ward students. A democratically-elected college student union is constituted every year. The college has separate SC/ST Boys and girls hostel for its students and canteen facility is provided to them at minimal rates. Hostel Superintendents are appointed from time to time to look into the function of the Hostel. Career Counselling programmes are arranged from time to time to enable the students capable to appear competitive exams and to avail job opportunities keeping in view the safety of the students for the smooth functioning of the college.

Our college have Anti-ragging cell, Sexual harassment cell and grievance-redressal cell. Apart from this institution gives stress for inculcating basic values like honesty, discipline, work ethics, punctuality, Eco-friendliness, by arranging different seminars workshops, group discussions and series of lectures. Students feedback is collected in regular intervals to fulfill the demands of the students.

Governance, Leadership and Management

A community stakeholders form another pillar of strength for the college. A Govt approved G.B. (Managing Committee) looks after the administrative needs of the college commencement of each academic year the G.B. Principal and the staff members sit together to frame the policy and action plan for the session. The plans and policies are implemented by forming different Committees and conveyed to stakeholders through meeting, circulars and publications like prospectus and calendar. E –Governance has been made by making online effective in U. G. admission, scholarship disbursement, salary payment of staff and publication of the result online. All the financial affairs of the college is verified by the finance committee approved by Governing Body followed by regular audit of Govt. auditor and auditors of C.A.G.Office Automation has helped a lot for the smooth functioning of the administration and non-satisfactory committees as per the by-law is functioning. There is a Financial committee to guide the members this committee strictly adheres to the rules and regulations of the institution. The IQAC monitors all the curricular and internal activities. The IQAC Co-ordinator and members/ review the functioning of all the committees and other important key-bodies in a constructive way.

Institutional Values and Best Practices

The college is committed to women empowerment for effective elimination of gender discrimination. Different programs are conducted to create awareness amongst students about the obsessed internet addiction, stress management. Pitfalls looming the adolescence and positive role of the student. Community in nation building. Steps are taken for the safety and security of the students in general and girls in particular. Specific measures are taken for differently abled persons. the grievance redressal cell and anti ragging cell are proactive in curbing any incident of ragging and addressing the genuine demands of the students as and when required. The college has initiated a number of programs such as campus clearing, plantation, setting up of eco-club for making the campus eco-friendly. Programs are being arranged to sensitive the students of themenance of environmental pollution and innovative mechanism of wastemanagement of conservation of water and electricity. Functions are organized in collaboration with the local people to promote the local culture, healthy habits breeding a sense of belongingness. Blood donation camps, health check up programs are organized regularly to make the students aware of their social responsibilities. Science exhibitions and seminars are arranged for the school students to encourage them for moving up in the ladder of Education.

The college is proud to celebrate the “World Heritage Week “ along with a photo- exhibition in collaboration with Archaeological Survey of India, Bhubaneswar circle and Nimapara Archaeological Society an “ *Exploring*

Past “ during the current academic session. Arrangement of inter-disciplinary seminars has enhanced the interest of the students to learn different subjects.

The college function with the slogans like “Sky is the limit of knowledge “ and enter here to learn and go for the to serve envisioning a broad, compassionate, rational and ever ready pool of student volunteers to make the state, the country No-1, in days is come. The college is privileged to honour the local Padmashree Awardees inside the college campus. Students were informed about different legal aspects through Legal TalukSeba.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	NIMAPARA AUTONOMOUS COLLEGE
Address	AT- NIMAPARA, DIST-PURI, STATE-ODISHA
City	NIMAPARA
State	Orissa
Pin	752106
Website	www.nimaparacollege.org.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	RAJA KISHORE RATH	06758-250225	8917220530	6758-250225	nimaparacollege@gmail.com
IQAC / CIQA coordinator	J P SABUT	06758-250819	9938746224	6758-250820	jpsabut1961@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of	01-01-1963

'Autonomy'				
Date of grant of 'Autonomy' to the College by UGC		01-01-1970		
University to which the college is affiliated				
State	University name	Document		
Orissa	Utkal University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	31-03-2006	View Document		
12B of UGC	31-03-2006	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AT- NIMAPARA, DIST-PURI, STATE-ODISHA	Semi-urban	16.48	10077

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Botany	36	XII SC	English	34	34
UG	BSc,Chemistry	36	XII SC	English	95	90
UG	BSc,Geology	36	XII SC	English	60	57
UG	BSc,Mathematics	36	XII SC	English	95	91
UG	BSc,Physics	36	XII SC	English	95	92
UG	BSc,Zoology	36	XII SC	English	34	32
UG	BSc,Iff	24	XII SC	English	16	13
UG	BA,Economics	36	XII	English + Oriya	34	33
UG	BA,Education	36	XII	English + Oriya	77	73
UG	BA,English	36	XII	English	26	18
UG	BA,History	36	XII	English + Oriya	52	50
UG	BA,Odia	36	XII	Oriya	69	69
UG	BA,Political Science	36	XII	English + Oriya	69	65
UG	BA,Psychology	36	XII	English + Oriya	48	46
UG	BA,Sanskrit	36	XII	Sanskrit	32	29
UG	BCom,Commerce	36	XII COM	English	256	190
PG	MSc,Geology	24	BSC	English	16	16
PG	MA,Odia	24	BA	Oriya	32	29
PG	MCom,Commerce	24	BCOM	English	32	30

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				7				76			
Recruited	0	0	0	0	4	3	0	7	34	19	0	53
Yet to Recruit	0				0				23			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				14			
Recruited	0	0	0	0	0	0	0	0	7	7	0	14
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				56
Recruited	19	4	0	23
Yet to Recruit				33
Sanctioned by the Management/Society or Other Authorized Bodies				33
Recruited	26	7	0	33
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	0	0	0	0
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	2	0	14	8	0	25
M.Phil.	0	0	0	1	0	0	11	9	0	21
PG	0	0	0	2	1	0	3	2	0	8

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	1	0	1

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	5		0		5

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	543	0	0	0	543
	Female	424	0	0	0	424
	Others	0	0	0	0	0
PG	Male	41	0	0	0	41
	Female	34	0	0	0	34
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Programme		Year 1	Year 2	Year 3	Year 4	
SC	Male	72	96	88	92	
	Female	38	49	66	69	
	Others	0	0	0	0	
ST	Male	3	2	1	1	
	Female	1	2	4	4	
	Others	0	0	0	0	
OBC	Male	169	249	259	267	
	Female	147	179	185	175	
	Others	0	0	0	0	
General	Male	176	208	182	191	
	Female	122	186	161	183	
	Others	0	0	0	0	
Others	Male	6	4	12	8	
	Female	2	1	6	5	
	Others	0	0	0	0	
Total		736	976	964	995	

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Botany	View Document
Chemistry	View Document
Commerce	View Document
Economics	View Document
Education	View Document
English	View Document
Geology	View Document
History	View Document
Iff	View Document
Mathematics	View Document
Odia	View Document
Physics	View Document
Political Science	View Document
Psychology	View Document
Sanskrit	View Document
Zoology	View Document

3. Extended Profile

3.1 Program

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	19	19	19	19
File Description			Document	
Institutional Data in Prescribed Format			View Document	

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
995	964	976	736	619
File Description			Document	
Institutional Data in Prescribed Format			View Document	

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
684	525	490	464	394
File Description			Document	
Institutional Data in Prescribed Format			View Document	

Number of students appeared in the examination conducted by the Institution, year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
703	544	506	499	490
File Description			Document	
Institutional Data in Prescribed Format			View Document	

Number of revaluation applications year-wise during the last 5 years

2017-18	2016-17	2015-16	2014-15	2013-14
56	45	34	34	23

3.3 Teachers**Number of courses in all programs year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
39	26	26	54	54

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
67	66	72	71	78

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
83	83	83	83	83

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution**Number of eligible applications received for admissions to all the programs year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
995	964	976	736	640

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
413	375	385	296	248

File Description	Document
Institutional Data in Prescribed Format	View Document

Total number of classrooms and seminar halls

Response: 42

Total number of computers in the campus for academic purpose

Response: 64

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the Institution

Response:

The college holds a staff council meeting at the commencement and conclusive of each academic year to chalk out and ensure effective implementation of the curricular and co curricular activities. Departmental meetings are conducted by the Heads of Department to plan the academic activities categorically. Different committees are formed to execute the extra-curricular objects. There is an academic calendar that reflects upon all the important time-lines and schedules of the institution. Delegation of classes is made with strict adherence to the aforementioned academic calendar. Given the need of faculty over and above the available strength guest-faculties are engaged. Progress register are maintained on a daily basis. Periodical meetings are held by individual departments to keep track of the progress.

At the beginning of the academic session the responsibility of the HOD is to distribute the syllabus among the concerned faculty members. At the same time interchange of topics are also taken care of taking into account the experience and progress of the teachers.

A time-table for the forth- coming session is prepared by a Routine commite. The said committee is constituted by the Principal at the end of every academic year . The designing of the time tale takes place in three levels:-Stream wise, departmental and institutional, in consultation with the concerned persons. The institution believes in walking hand-in-hand with technology in its pursuit of academic excellence as such all necessary steps have been taken for upgradation of the prevalent learning system through timely installation of smart class rooms and provision of Internet Broadband and Wi-Fi facilities in the Campus. All important information are updated regarding the syllabus or otherwise is conveyed to the students through college website.

Intra and inter-departmental seminars are held at the regular intervals for encouraging student participation in the extra-curricular activities and inciting enthusiasm towards information gathering. Language learning, Spoken English classes and coaching for competitive exams are imparted to students for enhancing their communication skill and competence. To further the ease and interest in learning the college organizes study tours, field-visits for students assigns project works individually to each of them. Workshops and Lecture series are arranged for the extensive involvement of students in learning about subjects, academic and beyond. At the end of every month the progress register gets verified by the HOD and Principal and at the end of each/ academic session each department submits report of subject completion within the stipulated time. The college obtains feed-back from students and teachers on curriculum and on the teaching faculties at the end.

1.1.2 Percentage of programs where syllabus revision was carried out during the last five years

Response: 100

1.1.2.1 How many programs were revised out of total number of programs offered during the last five years

Response: 16

1.1.2.2 Number of all programs offered by the institution during the last five years

Response: 16

File Description	Document
Minutes of relevant Academic Council/BOS meeting	View Document
Details of program syllabus revision in last 5 years	View Document

1.1.3 Average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development during the last five years

Response: 1.11

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	3

File Description	Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Average percentage of courses having focus on employability/ entrepreneurship	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years

1.2.1.2 Number of courses offered by the institution across all programs during the last five years

Response: 199

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 84.21

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 16

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Institution integrates cross-cutting issues relevant to Gender, Environment and sustainability, Human Values and Professional Ethics Into the Curriculum.

Response:

Nimapara Autonomous College is a premier non-Govt College in Odisha. It was established in 1963 by a group of local people for spreading higher education in Nimapara and the adjacent area. Since inception, the institution is growing steadily. Student strength is growing day to day. Being a co-ed college, gender sensitization programme has been made an essential part of the curriculum. Gender related issues are discussed in detail during the induction ceremony of new entrants. Besides, these issues are also discussed in classrooms. As we have Feminism related topics in some part of syllabus, they are discussed in detail in the classroom.

Environmental studies has been introduced as a part of UG Syllabus. Theoretical teaching is being given inside the classroom. Students actively participate in programmes related to environmental issues. Particularly NSS and NCC students go to near by villages for cleaning the village environment. They interact with the local people and involve them in such activities. Students of history Dept. go to different places and learn about the rich heritage of the state. Likewise students of psychology deptt. Conduct social

counseling to help students deal with stress.

A language Lab. Has been set up in the college to improve the standard of students in learning English Language. Through audio-visual methods, up-to-date training is given. Many students learn about spoken English. Particularly English Hons. Students are major gainers to the lab. The syllabi of the department includes wide range of texts; from ancient Vedas to modern European writings. Translated versions of Sanskrit classes like “Abhiigyana Sankuntalam” by Kalidas and “Mrichchakatika” by Sudrak are also included.

1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 1

1.3.2.1 Number of value-added courses are added within the last five years

Response: 1

File Description	Document
List of value added courses	View Document

1.3.3 Average percentage of students enrolled in the courses under 1.3.2 above

Response: 2.02

1.3.3.1 Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
25	20	15	15	12

1.3.4 Percentage of students undertaking field projects / internships

Response: 0

1.3.4.1 Number of students undertaking field projects or internships

File Description	Document
List of programs and number of students undertaking field projects / internships	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year-wise

A. Any 4 of above

B. Any 3 of above

C. Any 2 of above

D. Any 1 of above

Response: D. Any 1 of above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: D. Feedback collected

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Demand Ratio(Average of last five years)

Response: 0.98

2.1.2.1 Number of seats available year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1063	968	992	766	640

File Description

Demand Ratio (Average of Last five years)

Document

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 38.09

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
166	159	149	114	76

File Description	Document
Average percentage of seats filled against seats reserved	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The institution assesses the learning levels of students and takes necessary steps accordingly. The students get admitted to the Institute through e-admission process being introduced by the State Govt. It is centrally managed process where the merit list of students is being prepared by the State Govt. Immediately after the admission subject counseling is done. Students are allotted Honours subject on the basis of cut-off mark and their interest. All Honors Departments organize Seminars at different times. Eminent Persons are invited to the Seminars as Chief Speakers. The college also arranges State Level and National Level Seminar to increase interest of faculty and students. Students are encouraged to participate in State Level and National Level Essay and quiz Competition. The college encourages faculty members and students to attain seminar in other Institute.

Remedial classes are arranged for academically weaker students. In these Classes students are encouraged to clear their doubts. Special guidance is given to such students for preparation of their project work. Participation in co-curricular and extra-curricular activities has helped the students to come to college in large numbers.

Merit has been taken as the yard-stick for taking admission in this college. The students are admitted on the basis of cut off marks decided by SAMS system. Subject counseling of students done by a group of teachers immediately after their admission. Discussions regarding the syllabus, examination pattern future perspective of different subjects chosen by the students are held during the first week of every academic session. The new comers are encouraged to make themselves free to interact with the teachers both inside and outside the classrooms learning levels of students are assessed by regular unit tests, paper presentation surprise tests and regular mid-sem and end-sem examinations. During the teaching learning process the teachers identify the slow-learners. In order to make the slow learners improve their knowledge remedial teaching policy has been adopted since 2012. By taking such a measures the college has proved itself successful in reducing the drop-out ratio of the students. The performance of the students is growing up every year due to the introduction of remedial coaching. The following subjects are recommended by the IQAC for remedial coaching on the basis of students' performance in the examination. The college has taken up policies like holding coachings for competitive exams, language lab training and spoken English for advanced learners. Teachers take extra-care to inculcate reading culture, competence skills, research culture and to improve professional work attitude among the students. IQAC supervises all the activities recommended by it like visiting the library, issue of books from departmental, library, providing internet facilities, involving students in different competitions and quiz and encouraging them for field projects. Participating in paper presentation, attending seminars and workshops, attending inter-disciplinary seminars that are held at regular intervals under the supervision of IQAC members has been proved beneficial for the students. The outcome of all these activities is remarkable.

2.2.2 Student - Full time teacher ratio**Response:** 14.85**2.2.3 Percentage of differently abled students (Divyangjan) on rolls****Response:** 0.9

2.2.3.1 Number of differently abled students on rolls

Response: 9

File Description**Document**

Institutional data in prescribed format

[View Document](#)**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:**

In our college the entire academic process of planning, delivery of curriculum and assessment is designed to be student centric. Various efforts are made to make learning more student centric by focusing on specific learning outcome for all courses and making its participatory and interactive. In our college teaching learning method adopted by the faculty members include lecture method, interactive method, project based learning, PPT mode learning, computer assisted learning, experimental learning etc. In humanities teaching learning activities are made effective through illustration and special lectures. To acquire firsthand knowledge on the subject and current practices students are engaged in field study. Lessons are taught through PPT to make learning interesting besides oral presenting methods.

Lecture method is commonly adopted by all the teachers of art stream. This method facilitates the teacher to interpret, explain and revise the content of text only for better understanding of the subject by the learners. The faculty members make learning interactive with students by motivating them for their participation in group discussion, subject quiz, news analysis, discussion and questions answer on current affairs. ICT enabled teaching include wifi enabled classroom with LCD, language lab and smart classrooms. Virtual classrooms link the guest lecturers of eminent persons to develop core knowledge in the particular subject. This college adopts modern pedagogy in line with emergency trend enhanced teaching learning process. This institution has essential equipments to support the faculty members and the students.

In science stream regular practical session use of LCD projector for seminar and workshops, productive use of educational video accessibility of non print material for students of computer studies. Communication skill training is provided to students during language lab session. Software is effectively

used to trained students acquire proficiency in listening, speaking, reading and writing. Online reference, lecture talks, motivational talks, educational videos and web reference support the teaching learning process. The college has installed wifi on the campus to support educational activities of the inmates. All the departments provide instructional materials to the students for easy understanding of the concept of the college website.

Group learning method- Group learning allows the slow learners to develop problem solving, interpersonal, presentational and communication skills to confirm quality in learning with peer group. Slow learners are provided with remedial coaching to develop their standard in academic. Group discussion, group projects or assignments are conducted by the commerce, science and arts final year students.

Project based Learning- Finally year students of commerce, science and arts learn practically by doing certain projects. The teachers are the guide to the students in process of preparation of projects.

Experimental Learning- Our faculty member's foster learning environment by engaging in rich experimental content of teaching through experience. Teaching through demonstration, visual aids, periodical visits, organizing exhibitions, presenting papers, participating and conducting quiz on theory topic.

Student Seminar- The students seminars are organized from time to time by different departments wherein the papers are presented by students on contemporary topic to enrich their learning experiences.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 32.84

2.3.2.1 Number of teachers using ICT

Response: 22

File Description	Document
List of teachers (using ICT for teaching)	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 15.55

2.3.3.1 Number of mentors

Response: 64

2.3.4 Preparation and adherence to Academic Calendar and Teaching plans by the institution

Response:

Being an autonomous college, this institute is affiliated to Utkal University. It is under the direct control of Department of Higher Education, Govt. of Odisha. As the D.H.E brings out its academic calendar, the college follows that. The college routine is prepared on that basis. After the introduction of **Choice Based Credit System**, college authorities have made necessary changes and adjustment. After the preparation of the main time table, individual departments prepare their time-table. Students are duly informed about the course content and the exam. Pattern. They are also informed about the examination pattern. As the papers have unit-wise division, they are advised to stay alert from the beginning. The admission process of new entrants end in the month of **July –August**. That is conducted at the college level according to the guidelines of Higher Education department.

The college publishes its academic calendar every year that contains relevant information's regarding the yearly schedule (working days) academic activities, rules and guidelines of the institution examination schedules and informations regarding teaching and non-teaching staff. The academic calendar is prepared by a committee at the advice of the IQAC keeping co-ordination with the calendar of Utkal University in view.

The entire admission process usually gets completed in the month of August. During the Induction meeting students are appraised of the rules and regulations of the institution, about the class-rooms activities other institutional activities and about the examination schedule. Not only the academic and examination matters but all the extra-curricular activities are also get reflected in the calendar. College calendars are distributed among the students at the time of admission in order to enable them to have a glance at the institutional activities that is to held during academic session.

Evaluation of old students is done through teacher-student interaction inside the class-room and through laboratory learning. The College prepares the schedule for mid-sem and semester examinations at the beginning of each academic session and makes it available in the college web site. The institution strictly follows evaluation pattern as designed in the Board Of Studies for the U.G . and P.G. courses. The College conducts Mid-Semester examination and the pattern of the Question paper. Each department prepares its own plan based on the college calendar for completion of course, holding of seminars, workshops and guest lectures.

Apart from the academic activities students are also evaluated for their participation in NSS, NCC, cultural and sports events. They are encouraged for cultural and sports events. They are encouraged for intra and inter-college competitions.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 85.3

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 8.5

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	6	6	6

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 25.13

2.4.3.1 Total experience of full-time teachers

Response: 1684

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years**Response:** 0**2.4.5.1 Number of full time teachers from other states year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years****Response:** 38.8**2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
43	36	30	31	54

File Description**Document**

List of programs and date of last semester and date of declaration of result

[View Document](#)**2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years****Response:** 0**2.5.2.1 Number of complaints/grievances about evaluation year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

2.5.3 Average percentage of applications for revaluation leading to change in marks during the last five years

Response: 5.09

2.5.3.1 Number of applications for revaluation leading to change in marks year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	2	1	3

2.5.4 Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system

Response:

The system of **Continuous Internal Evaluation process** is a part of semester examination process. For each semester, the students have to appear for **Mid Sem. Exam** carrying 20 marks and final Semester exam. carrying 80 marks. Each paper has unit wise division. At the beginning of the academic session, students are informed about this. Accordingly, they make preparation for the examination. Faculty member's maintain close relationship with students and give them necessary guidance from time to time.

The Honours Departments use assessment tools like oral interaction in the classroom. Viva –voce tests are conducted during paper presentation session of seminars and project work. Science departments conduct practical examination for each semester. Science students produce some innovative projects in their project work. Three post Graduate departments were opened recently. PG in Odia Literature, Geology and Commerce have been opened. Those students also have semester system of examination.

The college has an examination committee to look after the issue related to examination. Faculty members prepare question for **Internal exam.(Mid. Semester)** . Question of end semester exam. is being prepared by faculty members and subject-expert from other colleges/ Universities, Similarly , Faculty members of the college evaluate Mid semester answer scripts r and faculty members of other colleges evaluate End semester answer scripts. Examinations are held in time and the result is declared also on time. If any student has any grievance related to evaluation, he is allowed to apply for re-checking. His/her problem is sorted out at the earliest. College also has provision of giving students a second chance for improvement in their performance in examination. If a student's fail to secure qualifying marks in the Hon's. Papers, he/she reappears in that paper to make improvement.

There is extremely cordial relationship between faculty members and students. Students find the

faculty accessible. Whenever they need any help or guidance, they are free to approach the faculty members. Being an autonomous college, the syllabus is prepared by faculty members of each dept. In consultation with subject experts. Syllabus is reviewed from time to time according to the necessity of the students.

IT initiatives are taken to automate Online form fillup, Online Admit card, CNR preparation, Semester Mark foil, Coding system, Semester Result Publication, Tabulation Register, Semester Marksheet Publication, Consolidated Marksheet Publication, Result Analysis, Grace List Generation, Merit List Preparation, Provisional Result, Pass List, Migration List and Generation of Best Graduate, Department topper etc.

2.5.5 Status of automation of Examination division along with approved Examination Manual

A. 100% automation of entire division & implementation of Examination Management System (EMS)

B. Only student registration, Hall ticket issue & Result Processing

C. Only student registration and result processing

D. Only result processing

Response: A. 100% automation of entire division & implementation of Examination Management System (EMS)

File Description	Document
Current manual of examination automation system and Annual reports of examination including the present status of automation	View Document
Annual reports of examination including the present status of automation	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

College has prepared the programme outcomes, programme specific outcomes & course of all programmes, which has been displayed on the website & communicated to teachers & students, is one of the most important tasks, the college authority pays attention to it.

The college offers UG programme in 16 departments & PG programme in 03 departments. Besides the above departments, the college offers Generic Elective course in Industrial fish & Fisheries. Previously

that was taught under vocational stream, but after the introduction of CBCS pattern, it has become Gen. Elec. Paper for students. All UG students read one language paper (either English or Odia) during the three year course.

Post Graduate courses in three subjects were opened during the 2018- 19 academic sessions. Keeping in view the demand and requirement of the students, PG course is offered in Odia Literatures Geology & Commerce.

The course pattern is designed in such a manner that it helps the students to pursue further studies. Many of our graduates are getting employment. Particularly those with NCC certificate are getting jobs in state public service & Indian Army. One of our ex-NCC cadets Late Manoj Behera was martyred in Pulwama attack by militants. Some students have joined the banking sector & a few are working as teachers & lectures. In that way our college is laying the future foundation of students. This factor indirectly contributes to the development of society as a whole.

The first hand training they are getting during the preparation of project work and attending seminars also help them in future higher studies.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

College evaluates the outcomes of attainment of programme, program specific course regularly. Results of semester examinations are published in the college website. There is a monitoring system which regularly updates the information. The college has produced some illustrious alumnae. One of our ex-college student union presidents has become Hon'ble Minister for Mass Education in the present state Govt. Besides him, alumnae includes two ex -M.L.As.

Through timely conduct of examinations & publication of results college gets feedback from the programme of the students. As a result, weak students are given special attention. Students are asked to give feedback on the performance of faculty members. From their feedback, college authority gathers information about the performance of faculty member. Suggestions as required for improvement is given to the faculty member by the IQAC..

As a part of the course outcomes of the papers taught during UG & PG program, the faculty gets scope for proper evaluation, skill building, conceptual understanding, and training in research methodology & experimental learning. Students are encouraged to participate in different social activities. Successful completion of participation in classroom seminars and paper reading is also evaluated. College has different grievance redressal cells to look into grievance cases of boys & girls. Whenever any matter is brought before them, the cell members try to solve the problem at the earliest.

The average & good students are identified & accordingly necessary steps are taken to improve the skill. All types helps are extended to average students for improvement. For successful course completion & for success in other co-curricular and extra-curricular activities, the college felicitates students during annual function and other events specifically arranged for the purpose.

The curriculum of the programs are designed by the university but the college has prepared the programme outcomes, programme specific outcomes and course-outcomes of all programmes. Nimapara (Autonomous) College offers 16 undergraduate Programmes and 3 Post-Graduate Programmes. The language departments offer course in literature. In humanities the college has English, Odia, Sanskrit, Economics, Education, Political-Science, History, and Psychology as subjects. In science physics, Chemistry, Math, Botany, Zoology and IFF as subjects and in commerce, finance Accountancy.

The curriculum enables the students to pursue higher studies not only in their specific subjects but also to make their career in the field of law, Admin-services Education, management science, Clerical services and bank services. Apart from all these acquisition of knowledge, analyzing problems, developing an attitude towards solutions interest for individual and team work, development of the communicative skill and project management are the outcomes of different programmes offered by the institution.

A language Lab. has been set up in the college to improve the standard of students in learning English Language. Through audio-visual methods, up-to-date training is given. Many students learn about spoken English. Particularly English Hons. Students are major gainers to the lab. The syllabi of the department includes wide range of texts; from ancient Vedas to modern European writings. Translated versions of Sanskrit classes like “AbhigyanaSankuntalam” by Kalidas and “Mrichakatika” by Sudrak are also included.

2.6.3 Average pass percentage of Students

Response: 93.96

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 825

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 878

File Description	Document
List of programs and number of students passed and appeared in the final year examination	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website

Response: No

File Description	Document
URL of Policy document on promotion of research uploaded on website	View Document

3.1.2 The institution provides seed money to its teachers for research (average per year)

Response: 5000

3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
25000	0	0	0	0

File Description	Document
List of teachers receiving grant and details of grant received	View Document

3.1.3 Number of teachers awarded international fellowship for advanced studies/ research during the last five years

Response: 0

3.1.3.1 The number of teachers awarded international fellowship for advanced studies / research year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	View Document

3.1.4 Institution has the following facilities

1. Central Instrumentation Centre
2. Animal House/Green House / Museum
3. Central Fabrication facility
4. Media laboratory/Business Lab/Studios
5. Research / Statistical Databases

A. Any four facilities exist

B. Three of the facilities exist

C. Two of the facilities exist

D. One of the facilities exist

Response: D. One of the facilities exist

File Description	Document
Institutional data in prescribed format	View Document

3.2 Resource Mobilization for Research

3.2.1 Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.2.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	View Document

3.2.2 Number of research centres recognised by University and National/ International Bodies

Response: 0

3.2.2.1 Number of research centres recognised by University and National/ International Bodies

File Description	Document
Names of research centres	View Document

3.2.3 Percentage of teachers recognised as research guides

Response: 0.28

3.2.3.1 Number of teachers recognised as research guides

Response: 1

3.2.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 356

File Description	Document
Details of teachers recognized as research guide	View Document

3.2.4 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.03

3.2.4.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 2

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

Response:

Our College provides conducive atmosphere for enhancement of the capacity and competence of students and faculty in research and innovative activities. These activities are student oriented. They help students

to understand various problems in society. Departmental societies and associations provide a good platform to both students & the faculty in gaining knowledge. No provision of direct research work is available in the college. But the faculty members give proper guidance to the students & motivate them to take up research work in future. Research methodology is taught as a part of the syllabus.

Among the faculty members, 25 have already completed Ph.D. one senior faculty member belonging to the Department of Psychology is working as Ph.D. supervisor. At present two scholars are doing research under him. Some of our faculty members are also invited as resource persons in different seminar being held at other places.

The Wi-Fi facility is available in the college campus. It encourages students search necessary and relevant data related to their study. College has a multipurpose conference hall & two smart classrooms. Guests specializing on various fields are invited from time to time to address the faculty members and students. Such type of interactions helps the students gain knowledge beyond their prescribed syllabus. Science departments have well equipped laboratories which act like incubation centres to help the students carry out research activities.

The IQAC works for monitoring research activities. College encourages faculty members to carry out research work. According to UGC guideline and Govt. instruction, notices are served for the faculty members to submit research proposals within the stipulated time. Faculty members are also encouraged to publish their research work in reputed journals of National and International fame.

The institution takes special care to make all the activities student centric. Maintenance of an eco-friendly atmosphere waste management make them conscious of their social responsibilities, Departmental societies are good platforms to engage the students and faculty in acquiring knowledge. The faculty of this institution are also invited as resource persons to seminars and workshops. They also work as question setters of different Universities and autonomous colleges and act as evaluators of answer-scripts from time to time, they are also invited to deliver speech as deliver guest lectures. The college library possesses more than 45000/- books including collections of more ones. The College has provided well-equipped laboratories to all its students. The research committee of the college works in co-ordination with the IQAC for monitoring research activities. It encourages its faculty members to submit research proposals and at the same time students and faculty are inspired to publish their research work in reputed Journals.

3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years

Response: 10

3.3.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	3	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years

Response: 0

3.3.3.1 Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of innovation and award details	View Document

3.3.4 Number of start-ups incubated on campus during the last five years

Response: 0

3.3.4.1 Total number of start-ups incubated on campus year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of startups details like name of startup, nature, year of commencement etc	View Document

3.4 Research Publications and Awards

3.4.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.4.3 Number of Patents published/awarded during the last five years

Response: 0

3.4.3.1 Total number of Patents published/awarded year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of patents and year it was awarded	View Document

3.4.4 Number of Ph.D.s awarded per teacher during the last five years

Response: 2

3.4.4.1 How many Ph.Ds are awarded within last 5 years

Response: 2

3.4.4.2 Total number of teachers recognised as guides during the last 5 years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.72

3.4.5.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	10	12	12	6

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years

Response: 0.03

3.4.6.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	1

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4.7 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Response: 0

3.4.8 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

Response: 0

3.5 Consultancy

3.5.1 Institution has a policy on consultancy including revenue sharing between the institution and the individual

Response: No

File Description	Document
URL of the consultancy policy document	View Document

3.5.2 Revenue generated from consultancy during the last five years

Response: 0

3.5.2.1 Total amount generated from consultancy year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of consultants and revenue generated by them	View Document

3.5.3 Revenue generated from corporate training by the institution during the last five years

Response: 0

3.5.3.1 Total amount generated from corporate training by the institution year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of teacher consultants and revenue generated by them	View Document

3.6 Extension Activities

3.6.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

This institution has tremendous contribution in activities like NSS, NCC, and YRC but at the same time individual contribution of each department towards making a welfare society cannot be ignored.

The college has both boys and girls NSS unit from time to time Swatchh Bharat Abhiyan, Plantation program and several awareness programmes are organized in the college campus to make the students aware of their social responsibilities. NCC wing of the college has a sparkling track record. NCC students of this institution have qualified themselves for services in CRPF, Defence, Armed Forces and police Department. Youth Red Cross society organizes blood-donation camp each year. Traffic awareness Programme and health check-up camps are also organized from time to time to involve the students in these programmes. Extension programs like serving study-materials into the children living in slum areas are also performed by some of the departments. NCC and NSS wings of the college have adopted some villages as model villages for their social-economic development of each academic session. Pertaining to the reports relevant actions are normally taken.

The IQAC monitors and reviews all the academic activities and undertakes collections of feedbacks from students.

3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 2

3.6.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

File Description

Document

Number of awards for extension activities in last 5 years

[View Document](#)

3.6.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 22

3.6.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	10	1	2	4

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 3.08

3.6.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
50	100	0	0	0

File Description	Document
Average percentage of students participating in extension activities with Government or NGO etc	View Document

3.7 Collaboration

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year

Response: 0

3.7.1.1 Total number of Collaborative activities for research, faculty exchange, student exchange year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.7.2 Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years**Response: 0**

3.7.2.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Details of linkages with institutions/industries for internship

[View Document](#)**3.7.3 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)****Response: 0**

3.7.3.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years

[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc

Response:

The Institution provides Education in Science, Humanities and Commerce, having adequate infrastructure for teaching learning. It has a large campus spread area more than 16 Acre of Land, consists of 40 Class Room, 10 Laboratories. The College has 15 Department at UG level and 03 departments at PG level.

This college has 40 Class Room of adequate size, sufficiently furnished and fully functional. The Library has two reading Rooms . One for the faculty and the other one for the students and a part from the main library, the department have their own library too.

The teachers use a combination of traditional and digital modes of teaching. Two smart classrooms are there to make the teaching more effective through PowerPoint Presentation, Guest Lectures, Workshops and other skill-based programmes. On the digital fronts students are also provided with primitive facilities like Personal Computers (30 in members) LED Projectors Screening and Wi-Fi Connectivity. Some developments have created What Sapp Groups for sharing of academic information, hyperlinks and online study material.

Co-curricular activities form the integral part of the teaching learning process and a good number of students participate and perform on such called platforms. The institution has its own microphones, digital speakers and camera for the execution of co-curricular events.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The motto of this institution is to nurture the potential of the students, enabling them and empowering them to curve their unique path like self-growth and self-worth. Thus beyond the teaching-learning process, this institution also gives importance to the physical as well as intellectual growth of its students. The college has a Athletic Association Comprised of some faculty members and the PET. At the beginning of every academic session of the admission process is over this association meets to discuss about various sports activities that is to be taken up during that academic session. The college is proud to have organized Inter-College Volley Ball Tournament and Cricket Tournament for last three years Inter-College Cricket Tournament for +2 girls was also organized by this institution Kabaddi is the bench-mark among all other games. Our students have qualified themselves for national level both in Volley-ball and Kabaddi. In Volley-Ball college was the winning-team in 2017 and runners-up in 2018.

The gymnasium serves as an important asset of the institution. Well-equipped and fairly provided it helps in creating good health among the students. Both the faculty and non-teaching staff members take sinterest in Gym. Going to the Gym is not only requisite to lead a healthy life but has also become a trend

in itself. In an attempt to keep pace with the life style habit and aspiration of the young generation the institution make sure it maintains certain provision that aid the students in leading a healthy conscious routine, with complete regard modern method and their timeliness. Apart from modern facilities.

College has adopted rather traditional method to keep the students rooted to Indian culture and historic practices. As such the college has a yoga center. A faculty has been given the charge of the yoga center. It is a surprising fact that not only the faculty but students also take part in large number in Yoga practice. International Yoga Day is celebrated with much enthusiasm in ther college on June 21.

A cultural activity has occupied a permanent place in this college. The college has a students union, a students representative body to look after the Interest of each and every student. The Dramatic Club of the institution is constituted of faculty and non-teaching members. The representative of the students i.e the dramatic Secy assists the committee members in organizing different competitions (both Intra and Inter-College). The institution organizes classical and light music competition, classical and modern Dance Competition, Comedy , Mono-acting, caricature and mime competitions.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 2.38

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	0.00	0.00	0.00	0.00

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library is a prime importance in aiding the mechanism of an effective teaching learning process in the college. It also provides educational, computer facilities, Wi-Fi campus, Internet and e-resources and recreational reading to all its members. The library has more than 45,000 books, besides, the print research journals, magazines and newspapers are also made available to the students. The library has an advisory committee that deals with the purchases, verification, cataloguing and display of new arrivals to the overall management for the overall management of the library, a librarian and an assistant librarian have been recruited. One of the highlights of the institution's library in the photo gallery reflecting upon the eminent alumni base of the college.

5.3.2 Presence of an active student council and representation of students an academic and administrative bodies or committees of the institution.

The college has active student union. The student elect their representatives to the union to put forth their demands before the authority. Student union election is held every year on the date selected by the state Govt. it is a student's body that takes care of the needs and demands of the students and works for the benefit of them. The elected body is consisting of the President, Vice-President, General Secretary, Asst. General Secretary, Athletic Secretary, Secretary Dramatic Club, SSG Secretary, D.S.A Secretary, Class Representative, Common Room Secretary (both Boys and Girls), Science Society Secretary and Commerce Society. The Students Union Plans organizes and Co-ordinates Extra- Curricular and Co-curricular activities of the Institution throughout the Year with the advice of the Faculty.

College Annual Function, Annual Athletic Meet and Union Competitions are held each year by the members of students Union under the guidance of faculty members. This helps in developing team spirit and leadership facilities in students. Throughout the year academic activities like group discussion, debate, and elocution competitions, seminars, workshops, guest lectures and study-tours are organized to enhance their inner qualities and to emulate social respectability and good citizenry among the students.

Magazine committee:

The college has constituted a magazine committee for publication of magazine every year. The literary skill of the students gets sparked through this magazine. An editorial board is formed by the Principal at the beginning of each academic year. The board scrutinizes the articles submitted by the students and staff members. Publication of magazines solely lies in charge of the editorial board and it is also their look out to get the magazine distributed among all the students. Photograph of best student in the academic, in sport and other curricular activities get place in the pages of the magazine.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment

Response:

Our Library has rare collections of books, reports and rich manuscripts collections which lead to Library enrichment. It has also an exclusive collection of photographs of the freedom fighters and eminent donors. Researchers and alumni visits the Library regularly.

Obscure Religious Cults
Jahangir
The Transfer of power in India
Studies in Indian Coins
British Administration in Orissa(1912-36)
The Indian Buddhist Iconography
History of the Freedom movement in India
Aspect of Political Ideas & Institutions in Ancient India
Temple Legends of Orissa
Prehistory & protohistory of Eastern India
Buddhism & Jainism
Clash of East and West
The Kautiliya Arthasastra P-I
The Kautiliya Arthasastra P-II
Kalidasa-Grathavali
History of Classical Sanskrit Literature
Sanskrit Syntax
Works of Kalidasa V-I
Indian Kavya Literature Vol-V
Panini: It is works its Traditions V-I
The Sanskrit Drama
History of Indian Literature
Beyond marxism
Orissa Travelling Allowance rules
Companion to orissa service code & T.A Rules
Man on Office procedure
Government orders & Circulars on Orissa service rules
State Finance in india
Government Finance Economics of the public sector
Consolidating Democracy
Comparitive Govt. Politics
Orissa Treasury Code
Orissa Education Act & Code
Orissa Education Mannual
Co-Operative Agricultural Development Banks
Law of Educational in Orissa
Jawaharlal Nehru : The Discovery India
Truth Love & Little Molice
Beyond the Word
University Autonomy in India
Literature & Gender : Essays for Jasodhar Bagchi
Profiles of Gandhi

The National Committee for the Gandhi Centenary
Teaching & Learning English
Dictionary of English Idioms
Bhubaneswar & its Environs
An Intimate Story
Tapaswini
A heart full of Burden
Shobha De Speedpost
A Dictionary of Famous Quotations
The Oxford Companion to English Literature
James Herbert Others
Where the Sun Wakes Up
William Shakespear & the Comedies
Lal Lajpat Rai : The man & his Ideas
Muslim Administration in Orissa
The Relevance of Gandhian Thought
Orissa Travelling Allowence Rules
Politics of Presidents Rule in India
Problems of Defence of South & East Asia
Dairy Aid & Development : India's Operation Fund
International Law
A suitable Boy
Manu Sanhita
Utkal Pradeep
Odia bhasakosh
Patanjali Yoga Darsan
Kabi Chandra Granthabali
Bala Krushna Granthabali
Madhusudan Granthabali
Kuntala Kumari Granthabali
JNAN MANDAL
JNAN MANDAL
Radhanath Grantabali
Kunja bihari Granthabali
Mrutyunjay Granthabali
Krushna Mohan Granthabali
Pramod Abhidhan P(I)
Institutional credit for Agriculture in India
Rarun Sabtakosh
Bruhat Odia Abhidhan
Ray Rachanabali
Ray Rachanabali
Godabarish Granthabali
Orissa Education Manual
Legal Danys Dictionary
India : the cold war Years
Coalitional Politics in Orissa
Complitional Politics in Orissa

Service code 1987
Official Noting, Drafting Letter Writing & Reporting
Orissa Public works Department Code
Selected Stories
Indian Writing in English
Budhism & other Religious cults of South East India
The cult of Jagannath & the Regional Tradition of Orissa
Early Store Temples of Orissa
Jagannath in History & Religious Tradition in Odisha
Yearly & Medival coins & Currency System of Orissa
Modern Milk Production

4.2.3 Does the institution have the following

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	0.00	0.00	0.00	0.00

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 6.78

4.2.6.1 Number of teachers and students using library per day over last one year

Response: 72

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

This institution use to subscribe the latest software required at different steps keeping pace with the constant upgradation in the world of technology. This step contributes a lot not only to the students but also to the faculty.

Internet Facility

Wi-Fi and Lan system have been provided to the students and all the IT facilities are connected through these two Internet connections. All the Computers both in office and the computer lab are connected with Internet facilities. This facility, available to all the teaching and non-teaching staffs and students of the college has helped to keep them updated from time to time.

Our College is well equipped with advanced technology. IT by subscribing with latest software required at different steps of administration and academic. In most of the department are provided with more upgraded system with multifunctional facilities.

4.3.2 Student - Computer ratio

Response: 15.55

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

?50 MBPS

35 MBPS - 50 MBPS

20 MBPS - 35 MBPS

5 MBPS - 20 MBPS

Response: <5 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 0

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	0.00	0.00	0.00	0.00

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Nimapara (Auto) College is one of the oldest aided colleges in the state of Odisha. Maximum Staff member of this college are receiving grant-in-aid from state Govt., whereas some management staff are getting consolidated salary from college fund and there are also some contractual lectures receiving their remuneration from college fund. The supervising authority of this institution is the Governing body consisting of local M.L.A (as President) and other dignitaries of academic and social importance. The college has a well-established system to maintain physical, academical and support infer facilities. The college has a library committee to look after the activities of the library. The committee ensures purchase of books and journals every year to meet the demands of the students and faculty members. Maintenance of old books keeping library and reading-room clean are also looked after by the committee. Students and faculty members are allowed to borrow books from the library and registers are maintained for this purpose.

There is a furniture committee to look after the maintance of furniture. Repair of old furniture and purchase of new furniture are undertaken by the committee. It's the duty of the athletic association to look into the affairs related to sports activities. Selection of students for participating in different tournament are made by the committee members in which P.E.T is also a member. The renovation work of the field is taken up by the committee. The committee, in order to renovate the field and holding of different sports meet and annual athletic meet prepares budget from time to time, whenever required to meet the expenditure. the budget needs to be sanctioned by the Principal. All the sports activities are carried a smoothly by the committee. the college has engaged several other committee to look after other allied works like electrical repairings, aqua guard and T.V. repairing, civil repairing works etc.)

In humanities stream only education and psychology have practicals. In science stream physics, Chemistry, Botany, Zoology, Geology and Mathematics have practical. All these departments have separate laboratories and practical are carried on under the supervision of a demonstrator and a teacher. Besides teaching, the teachers need take care of the equipmentws and its proper handling. As the new session begins practival materials are purchagee and supplied to each laboratory.

There is constant rise in students enrollment every year. So the college needs more class-rooms to accommodate them but for the maintenance of cleanness of the class room, sweepers have been appointed and to maintain the campus cleanliness some-time supporting system personnel's are hired and at other times-line it is done by our NCC cadets and NSS volunteers. Students are advised by the faculty members to keep this class-room clean at their end. To avoid litters dust-bins are stalled. A faculty member has been given charge of the gym. It is his duty to maintain the cleanliness of the gym. The institution has employed night watchmen and securing guards to make sure of the safty of college campus as well as of all the hostels even during the night hours.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 38.26

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
302	321	350	212	403

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.09

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	2

5.1.3 Number of capability enhancement and development schemes –

1. Guidance for competitive examinations
2. Career Counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and Meditation
8. Personal Counselling

7 or more of the above

Any 6 of the above

Any 5 of the above

Any 4 of the above

Response: 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 5.22

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
55	61	50	42	21

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of of students benefited by Vocational Education and Training (VET)	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.4

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	6	12	20	8

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 0.15

5.2.2.1 Number of outgoing students progressing to higher education

Response: 1

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State

government examinations)**Response:** 6.86

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOEFL/ Civil Services/State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	5	5	2	3

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years

Response: 3

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has active student union. The students elect their representatives to the union to put forth their demands before the authority. Student union election is held every year on the date selected by the state Govt. it is a students body that takes care of the needs and demands of the students and works for the benefit of them. The elected body is consisting of the President, Vice-President, General Secretary, Asst. General Secretary, Athletic Secretary, Secretary Dramatic Club, SSG Secretary, D.S.A Secretary, Class Representative, Common Room Secretary (both Boys and Girls), Science Society Secretary and Commerce Society. The Students Union Plans organizes and Co-ordinates Extra- Curricular and Co-curricular activities of the Institution throughout the Year with the advice of the Faculty.

Magazine committee:

The college has constituted a magazine committee for publication of magazine every year. The literary skill of the students gets sparked through this magazine. An editorial board is formed by the Principal at the beginning of each academic year. The board scrutinizes the articles submitted by the students and staff members. Publication of magazines solely lies in charge of the editorial board and it is also their look out to get the magazine distributed among all the students. Photograph of best student in the academic, in sport and other curricular activities get place in the pages of the magazine. Different important activities that take place through out the year also get published. Hence the encouragement to the students for participation into only facilitates development of various skills but also fosters holistic development. Besides the college magazine, Department of Odia & Department of English bring out hall-magazines where both the faculty & students contribute small articles and small poems. This helps in enhancing their skill and encourage them to write more on their innovative ideas.

Alumni Engagement

The Alumni association of the college was registered on 2014. It is a matter of great pleasure that the alumnae are taking special interest in the developmental of the Institution. Their Enthusiasm was clearly marked during the celebration golden jubilee year of Nimapara Autonomous College. Their involvement has undoubtedly benefited the institution. A good number of alumnae are working in the field of administrative services, in the field of education banking sector, media, in armed force in the defence service and they also have remarkable contribution in the field politics . We are proud to declare that one of our alumni now minister school and mass education in the Govt. of Odisha , is also President, GB of this College.

The whole hearted support of the alumni to this institution can be illustrated in their desire to be a registered association and their financial contribution to the college fund at the hour of need. They are

invited to various departments to delivery lecture and the field of their expertise. They are proud to be constant guides for the students, who represent the college in different competition like sport, cultural festival, debate, and elocution. They give free guidance to the student in their receptivity fields.

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

Response: 0.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	0

File Description

Document

Number of sports and cultural activities / competitions organised per year

[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The Alumni association of Nimapara Autonomous College is registered in the year 2013-14. The present member of Alumni association is 220 and executive body of the association consists of seven members. This association contributes a major role on the celebration of Golden Jubilee celebration in 2014. The logo was inaugurated by Honable minister of Higher Education, Govt.of Odisha. The total expenditure under this head was borne by the Alumni Association. They have contributed 1.5 Lakhs towards the celebration of Golden Jubilee. The registration has taken a step ahead in strengthening the relationship between the college and alumni. The members of the association are representatives of diverse alumni and are from different streams. The association extended helping hands in the activities of NCC, cultural activities and inter college tournaments programme. Some of the former faculties of college are alumni of the college who have contributed significantly to the development of the college. Therefore, the institute has maintained a close and intimate bond with the former faculties. Every year on various occasions they are invited as guests of honour to the institute. The college website and other social media are the best means to have a fruitful communication with the alumni and former faculties scattered all over the world.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 15 Lakhs

10Lakhs - 15 Lakhs

5 Lakhs - 10 Lakhs

2 Lakhs - 5 Lakhs

Response: <2 Lakhs

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The vision and mission of the institution are in accordance with the goals set by the Higher Education Policies of the country. It upholds and adheres to the objectives determined by NAAC. The institute operates through a well-coordinated network of various committees. Such multifunctional leadership is important in the light of creating Social Awareness among the students. This helps in molding their perspectives, understanding different cultures and backgrounds and adapt to societal and ethical concepts of living.

The college ensures that the fulfilment of its objectives encompasses wholesome participation from its faculty members in important decision-making events at the institutional level. The administration formulates developmental plans and policies and executes the same in full cooperation with the faculty members and the working committees. They help in regulating and maintaining an academic environment with healthy competition and awareness.

The Principal oversees the formation of various committees and bodies comprising individual faculty members. The list of committees and the enlisted members are published in a periodical notice to the faculty.

Staff council meetings are held from time to time, i.e., at the beginning and end of each academic session to provide the faculty and administration a common platform for formal interaction. Such meeting enables devising of suitable policies and reviewing the implementation of academic and non-academic plans. The meetings are held in the direction of attaining the vision and mission of the institution through a rather holistic approach towards academics and extra-curricular activities.

The operative management of the institution is financially aided by State Govt, UGC. The funds so received are utilized for the betterment of infrastructure and enhancing the teaching-learning resources.

Conclusively the mechanism of the institution is in complete synchronization with its vision and mission and reflective of effective leadership through its efficient implementation of detailed action plans and strategies.

6.1.2 The institution practices decentralization and participative management

Response:

The College follows the practice of decentralization of power and participative management system. College principal acts as Head of the Institute. Being highest authority he looks after the overall

administration of the college which includes the administrative, academic, financial and other issues related to teaching, non teaching staff and students. He acts as a link between the college, state government and the governing body. An educational institute's primary duty is related to academic activities. So in the beginning of each academic session the principal holds staff council meeting and advises faculty members to discharge their duty sincerely and efficiently. Resolution to that effect is passed in the meeting. The Principal in consultation with some faculty members forms different committees to make them participate in the administration of the college.

The Principal appoints Administrative Bursars to help him in matters related to college administration. Mostly senior faculty member get that task. These bursars not only help the Principal, they also look after the problems of other staff members and students. They play a major role in college management. He appoints some Academic Bursars to look after the academic activities of the college. The college has three streams; science, arts and commerce. Separate Academic Bursars are there for each stream. They are given the task of keeping an eye over holding regular classes and ensure students attendance. Faculty members maintain their lesson plan and progress register. The senior most academic bursar checks them from time to time. Academic Bursars physically verify whether classes are taken or not. If they find any lacuna, they take the matter to the Principal. Being the highest authority to takes the necessary action.

Similarly the Principal appoints the Account Bursars to look after the financial management of the college. One of the senior faculty members leads the team with two deputy and two support staffs to assist him. From the preparing the salary bill of the employees of the college they maintain all the cash related records. They cooperate with the Audit team that visits college every year. All financial related issues are handled by them efficiently. They work in coordination with college administration.

Besides the above mentioned activities the Principal has to look after other issues as well. During the Student Union Election which is being held just before the puja vacation, he plays a major role. He constitutes different committee and distributes various tasks among them. From maintaining campus discipline to final publication of the election result, the faculty members and the Principal to through lot of activities. If any student unrest takes place in the campus, he tries to solve that in cooperation with other faculty members. He also gathers feedback from students about the performance of faculty members. If required, necessary suggestions are given to faculty members for rectification of their manner of duty. Students enjoy free access to the Principal to discuss about any problem related to their academics.

In this manner, the institution practices decentralization of power and participative management.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college believes in keeping pace with the technological developments and inculcates the same for augmenting the effectiveness of the existing teaching-learning process. The institution has developed the perspective / strategic plan, keeping in focus the vision and mission of the institution. The proper mechanism is followed to improve its quality. Various committees are formed for imparting education. The IQAC is instrumental in planning quality enhancement strategies in coordination with the Principal, Departmental Head, and Coordinators of the various committees. As such, it was considered a top priority to make use of ICT in classroom teaching and otherwise to widen the knowledge base of students as well as keep the teachers updated with the variations in modern teaching methods. In its perspective plan, the college has resolved to promote research among the faculties and students. Accordingly, the IQAC has put the emphasis the establishment of the common facility center for research especially for research scholars from science faculty.

The use of ICT in the classroom teaching-learning is very important. It provides opportunities for teachers and students to store and retrieve information. It make learning encourage independent and interesting. The installation of smart classrooms and upgradation of laboratories are carried out with utmost efficiency and the rooms are equipped in such a manner as to accommodate workshops, seminars and PowerPoint presentations by certain faculty members for particular subjects. Moreover it was the desire and curiosity of our students that encouraged us to go for it. Teachers in this Institute are always in touch with their students and through such personal interactions that the students wish was revealed to faculty.

The creation of ICT equipped class rooms has brought a drastic change in Teaching-Learning process at the Institute. Along with teachers the students too are getting trained in preparing and making Power Point Presentations. The rooms are conducive for organizing workshops, seminars with small gatherings.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The institute works on the principle of delegation of authority and responsibility for the accomplishment of academic objectives through efficiency at all levels. As our college is an aided institute, the hierarchy comprises the Ministry of Higher Education, Secretary, Directorate of Higher Education, Regional Director, Governing body, Heads of the Departments, faculty and non-teaching staff. The college has 15 teaching departments at the UG level. The appointments of the teaching faculty are made by the State Selection Board and the college management. Decentralization of the decision making process at various

levels and committees enable smooth functioning of the college as a systematized organization. The Principal forms different committees to assist him at different levels of administration such as Administrative Bursars, Accounts Bursar, Academic Bursars, Controller of Examination and professor in charge of admission. Staff Council meetings and that of Heads of Departments are held regularly and in cases of urgency. The IQAC supervises the functioning of various organizational committees. Other committees like SCST cell, Anti-ragging cell, OBC cell, Grievance redressal cell, Sexual harassment cell, and a few more have been formed to take care of related subject matter.

GRIEVANCE REDRESSAL CELL

The institute is committed to the welfare of its students and undertakes resolution of all concerned issues and grievances through a special mechanism. The students submit their grievances through a complaint box. All matters thus reported are investigated into and the members of the cell take decisive action on an urgent basis. Grievances are redressed either by the committee or on a personal level by the teachers.

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**
- 5.Examination**

All 5 of the above

Any 4 of the above

Any 3 of the above

Any 2 of the above

Response: Any 1 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Constituted by the Principal, different committees and cells design the process of attainment of goals specific to them. Regular meetings are conducted by the bodies individually and at the institutional level to assess the progress made and review matters of grievance, if any. The bodies under instruction of Government and in accordance of the autonomous bylaw have been functioning. Their minutes/resolution/findings have been taken up on priority for the benefit of the institution. For better effectiveness Principal convey joint meetings of various committees and review the progress. Our institution believes in managerial concepts like strategic planning, team work, decision making etc.

and promotes a culture of participative management at different levels. We have Purchase Committee , Discipline Committee , Admission Committee , Hostel Committee , Web-Design Committee ,Committee for SC/ST,Minority Cell,Grievance Redressal Committee,Internal Compliant Committee,Anti-ragging Committee,OBC Cell, Cultural Committee ,Time-table Committee, and other committees and bodies. The Institution has also formed various academic committees which helps us in attaining the goals and objectives stated in vision and mission statement of the institution

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff****Response:**

The need of a congenial and healthy working environment for the staff members is well-recognized by the administration and all necessary steps are taken in this regard. The institution provides for a spatial staff room for resting and recreational purposes of the faculty. Use of plastic has been prohibited in the college campus and cleanliness is maintained at all times in the premises. The teachers are encouraged to take up refresher courses and duty leaves are granted to them as and when required. The teachers are also felicitated on the event of superannuation for their services. All facilities are provided to faculty members for induction of digital teaching methods in classroom teaching.

Systematic leaves are allowed to employees as and when required for various reasons. The leaves include Casual leaves, Medical leave/Half pay leave and Maternity leave. Such leave entitlement is calculated on the calendar basis, i.e., starting from 1st January till 31st December every year. Duty leaves can also be availed by the staff members either on account of requirement for absence from duty due to responsibilities assigned by the Government, or for attending conferences, seminars, refreshers, etc. in other institutes and colleges.

The institute provides its staff members with General Provident Fund loan facility. On superannuation, the retiring personnel is entitled to GPF with interest, gratuity and pension. In case of death of a non-teaching staff in service, a job offer is made to one of the family members on grounds of rehabilitation.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years**Response:** 0.6

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

File Description**Document**

Details of teachers provided with financial support to attend conferences,workshops etc during the last five years

[View Document](#)**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years****Response:** 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 0

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of teachers attending professional development programs during the last five years

[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Control is important to sustain the institute's movement towards the attainment of the departmental goals and action plans. The faculty members are designated with responsibilities charted in the academic calendar, prepared at the end of each session for the successive one. The progress made by the individual members is observed and appraised by the Principal and other administrative heads. Entries are made on basis of such review in the prescribed form of Performance Appraisal by the Principal at the end of the academic year.

The evaluation of teachers' performance in an academic year is made with the help of Progress Registers, Daily Teaching Plan and the Academic Calendar. Contribution to institutional development and research and co-curricular activities is an important criteria in consideration for assignment of responsibilities. The performance on the non-teaching staff is assessed on the basis of their performance.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Nimapara Autonomous College comes under the direct control of State Government through Higher Education Department so the college accounts is purely covered under OGFR Rule of the Government and cross check of AG and verification of CAG as such the State government Local fund audit conducted audit programme regularly. The CAG also undertake audit of the accounts. In fact the account of the college was covered under audit upto the year 2016-17 by the audit party of the Local Fund. CAG also covered audit for the year 2012-13 to 2015-16. With a very good remarks on the operation of the accounts.

The Governing Body is the proper authority to approve the audit report and the compliance to the audit report was regularly made with the approval of the Governing Body.

Internal Audit

Prior to commencement of the government Audit programmes the internal audit of the accounts was also conducted by the finance committee and subcommittee constituted by the Governing Body from time to time. We have also adopted the PFMS system and CAPA.

As per the guidelines of the UGC, the UGC accounts is audited by Chartered Accountants and utilization certificates against the fund of UGC is submitted to UGC duly signed by the authorized auditors CA.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Nimapara Autonomous College receives funds from the following sources.

State Government:

The college receives funds from the State Government towards salary components, infrastructures grant.

UGC

The college received funds from UGC for books, journals, equipments, Lab innovation, additional assistance for purchase of computer, DG, Projector, construction of the building, hostel, autonomous expenditure, basic scientific research, ST/SC minority entry into the service etc.

World Bank

Proposal has been submitted in the scheme of World Bank for all round development through Higher Education Department, Government of Odisha and Rs 1.3 crores is sanctioned for all round development of the college.

District Planning Committee (DPC)

The funds under MP lad and MLA lad are also mobilize for the construction of building, roads, toilets, etc.

6.5 Internal Quality Assurance System**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes****Response:**

Our college has a Five Internal Quality Assurance Committee. It works towards planning and initiating strategies for the improvement and upgradation of the institute. IQAC of this college aims at promoting quality and research culture through maintain discipline, holding of regular classes. Laboratory works, regular assessment, strictly adhering to the students attendance, evaluation of academic performance etc. it also looks after arrangement of seminars, guest lectures, training programs and extra-curricular activities by the faculty and students.

By the continuous efforts of the IQAC, the college has reached at a new height of success. It has been proved by continuous progress in the enrollment of the students. Departments have been directed to maintain progress register.

Quality improvement is the motto of IQAC. It encourages teaching staff for participation and paper presentation in state and national level-seminars, workshops. Regional conference. The IQAC is working towards institutional progress and planning for strategies to achieve the goal.

Nimapara Auto college offers a wide range of programme for award of degrees in humanities, science and commerce. These programmes are so designed to open avenues to carrier such as teaching, civil and defence services as these degrees confer eligibility for appearing at various recruitment examination. The academic programme of the college has a national degree of flexibility having elective options and none-core options. The syllabi of different subjects are revised and based on UGC models and received periodically.

The remedial coaching centre provides the students sample scope to acquire expertise in carrier selection and preparing for Various competitive exams.

The make education and teaching participatory and communicative, seminar, field study and project work have been made part of the curricula. Equal weight age and emphasis has been given to dissemination of knowledge through extension services organized in collaboration with Govt and non-Govt agencies by NCC, NSS, Red cross units of the college. The college has a student information bureau which provides information on job opportunities by arranging classes and symposium on carrier counseling, stress management and personality development. Extra mural lectures, Yoga classes are organized regularly to inculcate the ethical and moral values in young's mind of our students. Environmental studies has been introduced in the curricula to sensitize the students about the preservation of the Eco-system along was sustainable Bio-diversity.

The mission and the goals of the college are corporated in the college prospectus and calendar published annually.

Different programmers has been designed to promote socio cultural awareness, national integration, environmental consciousness, scientific temper and qualities human values.

Students welfare committee: -

To identity, encourage creative talents, inculcate spirit of discipline, leadership, social awareness and to promote physical & mental development among students.

Planning & evaluation committee: -

To formulate policy and draw annual plan for curricular and extra-curricular activities for approval of G.B.

Grievance appeal committee: -

To Scrutinize investigate and consider all petitions/complaints submitted by guardians and students.

Academic Audit Committee: -

To scrutinize the academic activities of the college planned during previous years and suggest course of action for improvement in future.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**Response:**

The function of IQAC of this college is mainly to monitor the quality of teaching-learning process, our college has Internal Quality Assessment Cell that works towards planning and initiating strategies for the improvements and up gradation of the institution. IQAC of this institution aims at promoting quality and research culture through monitoring regular classes maintain discipline. It gives importance to maintaining an academic atmosphere in the college. Holding of regular classes and completion of syllabus within a stipulated time given priority. Laboratory works, regular assessment, students attendance evaluation of academic performance etc. comes under the sphere of IQAC organization of seminars, guest lectures, training programs and arrangement of extracurricular activities by the faculty and students are the lookout of IQAC.

By the continuous efforts of the IQAC, the college has reached at a new height of success. The IQAC has been successful in maintaining its quality by continuous pursuance of its functions. Members of the committee along with the coordinator regularly meet to discuss about the progress of its plan. At the beginning of each academic session members of IQAC meet to chalk out the plan for that particular session with a definite mission in hand. All its programmes are primarily student centric. It takes care of the students attendance by ensuring regular classes. An academic committee is formed to monitor regular holding of classes and maintenance of progress Registers. Holding of Remedial Classes for the students who are weak in academic has been taken up by IQAC a serious note. Faculty members are asked to point out the weak students through their teaching-learning process. Not only academic, but to maintain a balance relationship between the teachers and the students, making the campus peaceful disciplined and harmonious are some of the tasks taken up by IQAC. Arrangement of seminars in each and every departments is strictly conducted under the supervision of IQAC, in order to make students go beyond their own subjects. IQAC is successful in organizing Inter-disciplinary seminars. Success of the same effort is marked with a large number of students attending seminars and taking part in the question-answer session. IQAC undertakes the task of holding paper evaluation in the mid-sem and semester examination. Coding of mid-sem examination answer-scripts is undertaken by the cell in order to avoid any chance of partiality in marking. Answer scripts of semester examination is evaluated by a set of examiners selected by the department members in the Board of Studies meeting. Questions are also invited from a group of question setters from outside complete secrecy is maintained in the preparation of questions and evaluation of answer-scripts.

Quality improvement is the motto of IQAC. It encourages teaching staff for participation and paper presentation in state and national level seminars, workshops and Regional conference. Thus IQAC is working towards institutional progress and planning strategies to achieve the goal.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**Response:** 0**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)**6.5.4 Quality assurance initiatives of the institution include**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: Any 1 of the above**File Description****Document**

Details of Quality assurance initiatives of the institution

[View Document](#)**6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post**

accreditation quality initiatives (second and subsequent cycles)**Response:***Post accreditation quality initiatives*

The college adopts a transparent admission policy under SAMS formulated by the Higher Education Department, Govt. of Odisha felicitating e – admission. The college has a full proof evaluation method semester exams and one internal assessment per semester. The BOS in every subject prepare the sets of list of question letters and examiners. The final list in classes by the controller of exam in consultation with the principal ensuring complete secrecy. All answer scripts are coded before evaluation to maintain fairness, secrecy and transparency. The examiners are selected from a pool of experienced of recognized Govt/Non-Govt institutions. The schedules of examination and publication of results are strictly adhered to

The members of teaching faculties are encouraged to attend refresher courses, seminars and orientation programmes to keep themselves abreast of the recent developments in their respective subjects. The college has a computer lab with Wi-Fi facility, a tally developed library and institutionalized computes networking to help the members keep in touch with the latest trends through internet browsing. Steps are being taken to train the faculties with basic computer skills. To enhance the reality of teaching and update the curricula, the teachers are advised to go through the “student feedback” and go for self-evaluation.

The college is affiliated to Utkal University and the degree certificate is given by the University to the pass out students. The certificate has a unique Q Rcode with all the information of the students in digital capsule.

Introduction of CBCS course : 2016-17

Five members from management category one member shall be a retired lecture/Reader/ Principal. One member shall be an eminent social worker of the locality, one member shall be a retired Admn. Officer(Not below the rank of Jr.clerk-1) , one member shall be a donor/founder member, one member shall be a women having interest in higher education, one member to be nominated by U.G.C for 6 years and one member to be nominated by U.U for 2 years.

Board of studies : -

Board of study shall prepare the curriculum for various courses of studies. It is to suggest a panel of names to the academic council for appointment of guest, setter, moderators and examiners. It is to change/modify/improve the curriculum in a subject after assessments of learners perform. It is to meet at least once in a year.

Exam Committee: -

20 recommend to the principal a panel of suitable names for appointment of examiners/question letters/moderators as prepared by the Board of study. To consider the report submitted by the chief/Asst special examiners for appropriate action.To consider all cases of unfair practices in the examination and to make appropriate recommendations. To recommend fee structure

Library Committee :- Formulates policies pertaining to the purchase & procurements of books, journals, magazines, periodicals, furniture and equipment required for library and reading room.

Research, Consultancy and Extension

25 no of teachers out of the present strength of 54 faculty members have Ph.D degrees and 21 no have M.Phil degree. Some teachers are pursuing active research at present . Some members of faculty are Collaboratory in research projects. Two no of teachers have got minor research projects funded by UGC and teachers are in touch with institutions of national repute.

Infrastructure and learning resources.

The academic building of the college has wings with a built up area 16.48 acre and the buited area of 10078 Sq.meter for the classrooms, laboratories and library. The time table is suitably framed for optimate utilization of the exciting space. The development committee looks after the Maintainance and the construction of new infrastructure. The college strives to make optimum use of available infrastructure with introduction of new subjects, enhancement of seats in different classes and opening of self financial courses.

The college has a well-stocked library with 45987 no of books with reprography and reading room facilities. Newspapers and journals are procured for the reading room daily/weekly/monthly.

The automation of library under process

Library committee supervises the functioning of the library and ensures the students get the maximum benefit.

The college has a playground of its own and well developed sports section with modern equipment to promote sporty and athletic activities. The college organizes a no. of inter college competitions in various sports/events every year. Our students have been participating in different state level/national level competitions bringing pleasures to the college.

The college has beautiful garden and lavish lawns maintained by the college administration.

The college has its own canteen for refreshments, a post office, a temporary health center to care of the general health and fitness of staff and students.

The college has 2 hostels providing accommodation to 40 boys and 100 girls. The grievance redressal cell and sexual harassment cell are very active in the college to look into the grievances of the students.

The following is the list of post accreditation quality enhancement initiatives in the academic and administrative domains after the second cycle.

Academic

Sr.No.	Year	Pre-accreditation Status	Post-accreditation Status
01	2013-14	Annual pattern in UG	Introduction of Semester
02	2013-14	No conferences organized by IQAC	Organized various prog
03	2015-16	No CBCS pattern	Introduction of CBCS
04	2015-16	No online grievance	Introduction of online
13	2017-18	No Library Automation	Library Automation

Administrative

Sr.No.	Year	Pre-accreditation Status	Post-accreditation Status
01	2013-14	No shade existed for parking of vehicle	Construction of shade for
02	2013-14	Manual Admission Procedure	Admissions by College M
03	2013-14	Partially computerized Administration	Administration fully com
04	2013-14	No Canteen	Set up a Canteen
05	2014-15	No Heritage Building	Construction of Heritage
06	2015-16	No plantation in the campus	Plantation programme in
07	2015-16		
08	2016-17	No Separate cycle stand	Construction of separate
09	2016-17	No Language Lab	Set up a language lab
10	2016-17	No Computer lab	Set up a computer lab
11	2017-18	No Museum	Set up one museum
12	2017-18	No Car parking zone	Construction of a car park

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 0

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2 Institution shows gender sensitivity in providing facilities such as

- a) Safety and Security
- b) Counselling
- c) Common Room

Response:

Safety and Security:

The college takes extra-care for the security of girl students. A team comprised of some senior members is formed every year who roam around the campus to prevent any untoward incident. The number of female student is usually higher than the number of male. Hence the institution gives priority to their security. Sexual harassment cell is formed to take care of such issues. The members of the cell normally meet thrice a year to review the situation. The cell members meet girl students outside the classroom and in their hostel to make a survey of the campus situation besides arranging meetings to make the students aware of the legal consequences of such activities. Girls are informed about the role of the cell and need of their support in the functioning of the cell. Anti ragging cell works to prevent ragging of newcomers by the senior students. The cell members arrange meetings to appraise the senior students of the consequence of their involvement in ragging and encourage the new-comers to complain immediately before the cell if any such case arises.

Whenever a mob is seen, members of discipline committee reach there to find out the reason and to escalate them. Apart from all these committees, security personnel are employed to look after the safety and security of the institution. Above all the college is under CCTV surveillance to monitor all activities in the campus to avoid any unforeseen incident. First-Aid-Box is made available to all as and when required

by the students. Gender sensitization programs like awareness programs and seminars are arranged from time to time to sensitize the staff members as well as the students in gender related issues.

Counselling:

An induction meeting of new-comers is held every year just after the admission process is over to inculcate among them the rules and regulations they have to follow while in the college campus. This meeting is addressed by the needs of the departments where students are informed about their courses, examinations and evaluation pattern and the rules they have to follow to make it a secured, peaceful and eco-friendly campus. Career counseling programs are arranged every year in collaboration with different organizations to help the students out in making their careers. Subject counseling is done by the teachers at their time of allotment of honours subjects. Students are briefed about the future perspective of the subjects they want to take as their honours papers. Individual counseling to the students is made at that time when the faculty members realize some lapses in the students.

Common Room : This institution provides common-rooms to both girl and boy students with laboratories for relaxation. They are provided with carrom Boards and Chess to relax themselves. As our campus is wi-fi and Internet connected they are allowed to make the best use of it. Hence the students are encouraged to make their leisure recreational through the common-rooms.

7.1.3 Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 41

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 0.81

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 4

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 492

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

1. Solid waste management
2. Liquid waste management
3. E-waste management

SOLID WASTE MANAGEMENT- Keeping in mind the importance of a healthy and hygienic environment for the students, the college priorities maintenance of cleanliness in the campus. Clear action plans are implemented for reducing as well as discouraging generation of solid waste material. For this, dustbins have been installed at various locations in the campus. Use of plastic by faculty members and students has been prohibited to promote the campus as an eco-friendly space. Disposal of solid waste items is done by municipality workers.

LIQUID WASTE MANAGEMENT- The water tanks in the college are regularly cleaned to avoid problems arising from stagnation of water. There is a well-constructed and planned drainage system that leads to the collection and appropriate disposal of waste water.

E-WASTE MANAGEMENT- The e-waste material is also disposed of in a proper manner. Refilling of toners and cartridges of printers and maintenance of IT infrastructure is done by hired technicians. The used toners and cartridges are subject to reuse to prevent further waste generation.

Guest lectures on waste management are organised by the institution to create awareness among the faculty and the students on their basic obligations towards environmental protection and preservation of natural resources. Cleanliness programs are arranged in the campus with participation from faculty members and students under the wing of *Swachh Bharat Abhiyaan* initiative. An environmental study has been made compulsory in the curriculum to make students aware of the menace of pollution.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain Water Harvesting

The college is situated in a heavy rainfall area. Therefore, the college is serious about utilizing rainwater for the multiple purposes. On the college campus, there are tanks. They are located in different places for storage of rainwater. The selection of different areas for tanks is for widening the catchment area for maximum rainwater collection. The part of rainwater from the roofs is harvested by accumulating it and finally collected through a single pipeline directly in the tanks. Some part of water collected and directly used for the gardening purpose. The rainwater is principally pure water without any dissolved impurities, so it is considered as distilled water and used for some laboratory perpetrations. There is one recharge pit for sanitary waste water from the washroom and waste water from three science laboratories viz. Botany, Chemistry and Zoology. The quality of such rainwater is controlled by diverting initial showering of the rainy seasons to the garden area, and latter showering is collected for laboratory use. Plumbing maintenance is done on a regular basis to prevent the wastage of water. There are soak pits for washrooms and these are connected to municipal drains. So no sanitary waste pollutes the underground water. The Aqua guard is made available in the college. The waste water which comes out from Aqua Guard is used for garden / lawn. The rain water from the roofs of the college and Hostel building is percolated in the tube wells. During summer, feeders and water pots are kept at the appropriate places of the college.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Global warning threatens the future of the world as a whole. The concept of "going green" has

become very popular and it's a modern trend. Green practices in other words can be named as environmental friendly practices . It is followed in our institution on combination with education to make the campus eco-tinned. The green campus concept helps in developing a new paradigms by creating sustainable solution to environment, social and economic needs at the mankind. The college takes all possible measures for greening of the campus.

The institution boards of a camp in serving as a habitat for extensive stretches of greenery. In addition to this the college , carries out regular plantation programme in collaboration with the forest Dept, Govt of odisha. Our institution has taken steps for sweeping away wasteful inefficiencies and using them for recycling.

This college has made arrangements for leaf-composting by digging pits. The solid waste comprised of waste papers and leaves are swept to the pits . The college ensures correct disposal of waste materials and effective recyclingprogramme . Waste water management, rain water harvesting and recycling bin for e-waste has helped lot in creating a green compound. E-waste materials are also disposed off in an appropriate manner. Refilling of toner and cartridge of printers and maintenance of it infrastructure is made an external agency who is given an annual contract to make sure of reuse of toners and to reduce the rate of e-waste generation.

This is a rural based college and maximum students are economically backward. Maximum number of students preter to commute either by bus or by –bicycles . The college has provided the student with a secured parking shed for their cycles . The faculty members and student prefer public transport or car-pooling over individual vehicles. The faculty members and students prefer public transport or car-pooling over individual vehicles which significantly contributes in reducing pollution levels . The institution arranges guest lectures on environment and maintenance of an eco-friendly atmosphere. Solar power is used to enable the institution to have 24/7 power supply used of LED or compact fluorescent bulbs are in practical to develop self- sustainability. Careful monitoring of electrical appliances like keeping lights off in class room and conference room when they are not in use, use of fans only when they are needed, turning off monitors when not in use are sincerely look after by the institution. In order to make the students aware of the ill-efforts of plastic wsage, debate competitions are held in the college from time to time . It helps a lot in the success of the institution initiative to make the campus plastic-free.

Digitization of operations in Accounts, Academy library and Administration has resulted in lesser uas of papers on it's pursuit to boost paperless office management. WhatsApp groups have been created by teachers for dissemination of official circular and departmental information among the students to curtail the use of paper for information publication.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: No

7.1.13 Display of core values in the institution and on its website

Response: No

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**Response:** No**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:** 2

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	1

File Description**Document**

List of activities conducted for promotion of universal values

[View Document](#)**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities****Response:**

India is recognized world-wide for its diversified socio-cultural status. Our country is marked for its unity in diversity. Being the largest democracy India celebrates its Independence Day on 15th August. This auspicious day is celebrated in our campus with much enthusiasm and color. It is also celebrated in both Boys and Girls hostels. The Principal along with all teaching and non-teaching staff members remain present in the college on this occasion. The function starts with the hosting of National Flag followed by singing of National Anthem by our students. The NCC cadets do participate actively in this celebration.

India became the biggest Republican country in the world with the implementation of constitution on 26th January 1950. This particular day is celebrated as "The Republic Day" all over India. Our college is no exception to that .it observes the day inside the college campus and it sends its NCC cadets and a cultural team to participate in a general function arranged by the municipality where all the schools, colleges and other institutions take part in marching and cultural events. Debate, essay and elocution competitions are organized on "Gandhi and his Principals" to mark the occasion of Gandhi Jayanti Birth Anniversaries of Vivekananda, LalBahadurShastri, A.P.J Abdul Kalam, Dr. SarvapaliRadhakrishna, &BijuPattnaik, Ex-chief Minister of Odisha are Celebrated by the college to pay tribute to the glorious souls. Apart from this, Ganesh Puja, Saraswati Puja (BasantaPanchami) and festival

of color “Holi” is celebrated here with much pump and show.

College foundation Day is observed every year on 27th July with much enthusiasm. On this occasion, debate competitions on important national issues are held and winning students get their rewards in a meeting organized by the college for this purpose. Plantation programmes and blood donation camps are also arranged on this specific day to mark the occasion.

Special days like Environmental day, Womens day, Aids-Day etc also are celebrated in a special way by holding meeting and delivering lectures in order to make the students aware of the importance of observing this days.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The college has taken efforts to maintain complete transparency in its functions. The college has developed account code to maintain transparency and accountability and effective management in financial matters, and it conveyed to stakeholder through the website. The purpose of this code is the efficient and effective management of funds in a manner to accomplish the objectives of the institute. Prior to commencement of the government Audit programmes the internal audit of the accounts was also conducted by the finance committee and subcommittee constituted by the Governing Body time to time. We have also adopted the PFMS system and CAPA. As per the guidelines of the UGC, the UGC accounts is audited by Chartered Accountants and utilization certificates against the fund of UGC is submitted to UGC duly signed by the authorized auditors CA.

This college made the code of conduct for teachers, administrators, and students and integrated it with the ideology of the parent institute. The college follows this code of conduct. Every activity in college performed by academic, administrative and support services units is under continuous surveillance by IQAC.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:**Best –Practice-I****Title of the Practice: Inculcating Social Responsibility****Objectives of the Practice:**

Objective of monitoring institutional values and best practices is to achieve the vision of the institution i.e to create an advanced and progressive society without any prejudice with optimum gender equality, inculcation of human values as its core, perpetual quest for knowledge, promotion of scientific temper to boost global stewardship and for making education relevant for creating an environment conducive for sustained inclusive growth. Best practices support main sense of the institution and helps in making institution work in a more responsible way. Thus our college has undertaken different steps of best practices conducive to our environment. Innovative the students in many socio economic, political and cultural activities would bring about innovations in the contemporary education system.

The Context:

This college is a rural based institution where students from soci-economically poor background are getting admission. The institution taking surroundings in to consideration has taken certain initiative to make the environment more conducive for learning. Not only progress in academics but establishment of developed society is the ultimate goal keeping this in view, the college works towards achieving the objective , students are found to have been inspired towards building a progressive society in cooperating with the college authority.

The Practice

The institution has been working towards achieving a society of young mass with healthy mind and body. Holding of regular yoga classes, exercise the gym and participation in different sports activities help the students in keeping their body healthy. The students are getting moral feedback from the stakeholders as well as from faculty to inculcate a culture of critical thinking at times advise are invited from he alumni to inspire the students in academic, cultural and sports activities. Students are advised to take care of the environment by keeping it clean and maintaining an eco friendly atmosphere. Some enthusiastic students have taken up the drive to some villagers even. Humanitarian values are kept at pace by the students when they take initiative to help the children of slum dwellers with pens and books. One of the best practices at our institution is the utmost discipline that is maintained by our students in creating a peaceful atmosphere. Though there are antiraging cell, sexual harassment cell and grievance, redressal cell but since years together there has been no such case found.

Evidence of Success

It's a matter of great pride the students of Nimapara Autonomous College not only have qualified themselves for Universities but also have brought recognition to the institution for by getting selection in National team in volley ball and kabaddi. In body building one of our students has brought honour to this college by being the champion. Endeavour of our students in making the campus eco friendly has been acclaimed by the public. Adoption of "Model Village" by our students is bright example of such practice. Technical assistance to social economically back word students has helped them a lot in pursuance of their higher studies. Hence the dropout rate has fallen to a considerable rate.

Problems Encountered and Resources Required:

The main problem of this institution is its vast area of land. Its not easy to maintain such a large area with minimum, resources. As there is no adequate numbers of hostels available for boys and girls students are opting for communication. They have to reach at the bus stop at fixed time to ride their bus because number of bus is also limited. This is major problem that the students are facing. The communication facility to this place is very poor thus its is impossible for them to dedicate much time in other works beyond academics. Another fact that needs to be described is that the students are from a socially and economically poor background. They lack awareness about the trends that needs to be given priority. Faculty members are taking much pain to inculcate an attitude of regularity, sincerity and punctuality among the students by monitoring the student's attendance by arranging meetings at their individual initiative.

Notes:

The motto of this institution is to nurture the potential of students, enabling them and empowering them to carve their unique path like self growth and self-worth. This institution utilizes experiential learning by using the method of power point presentations that helps the students organize their thinking process.

Professional skills

Development programmes are being taken up using audio-visual aids & holding talks by the experts. Yoga has always been a key for leading a healthy life for the students. Physical activities and practice of yoga like breathing exercise and Surya-Namaskar has helped a lot in the promotion of well-being of students. The constructive feedback from the faculty as well as the stakeholders, open communication help to inculcate a culture of critical thinking and holding an in-depth discussion leading to the upliftment of under privileged members to be self-reliant, career-oriented and to become great leaders. Faculty members of various departments arrange programmes for students to reach out to the community beyond the

theoretical subject-matter to adopt a practical approach in order to sensitize them towards their moral responsibilities. This has marked a miraculous effect on the minds of the young students as they are inspired, in large numbers, to do public work. Adoption of “Model Villages” by our students is a bright example of this practice. This college helps its students in taking teaching beyond books and classroom. To inculcate sensitivity and responsibility towards the environment, students are encouraged to get involved in the cleanliness drive and plantation programmes arranged by the institution on different occasions. One of the best practices of our institution is the utmost discipline that is maintained by students in creating a peaceful atmosphere. Disciplinary committee anti-ragging cell, sexual –harassment cell, and SC/ST and the OBC cell have been formed to provide justice to each and every section of students. The college has initiated a number of Programmes such as campus cleaning, plantation , setting up of eco-club for marking the campus eco-friendly.

Since its inception the college is imparting value based quality Education, creating a pool of responsible citizens to play a constructive role in nation-building. It aims at bringing socio-economic change in the society. One of the distinctive features of this college is its student-centric functioning. Starting from the admission the institution gives importance to merit and equity. Selection for admission is done by an agency selected by the Govt. of Odisha, Thus making admission impartial and quality-based. There is an admission committee comprised of teaching and non-teaching members to advise amateur students regarding their subject of choice and pursuit of career. The students are individually counseled and allowed to take subjects of their choice and interest. As this is a rural-based college and most of the students belong to the unprivileged class, the institution takes special care for those students and make monetary arrangements to provide economical assistance to them. Flow of funds from corporate sectors like Reliance Jio and tech. Mahindra and State Bank of India provide financial assistance to the unprivileged students for their career development. Feed-back from beneficiaries is collected from time-to-time at a regular basis. Students feed back get reviewed from time-to-time. It has been a healthy practice in this institution to review the action plans on a weekly basis as suggested by IQAC. Necessary steps are taken accordingly after each review for smooth implementation of action plans.

Another best practice of this institution is introduced of short-term courses for skill development. Language Lab training, training for spoken English, coaching for competitive examinations have been taken up for skill development of students. Faculty members take extra care in working towards the accomplishment of the aforementioned activities.

Best –Practice-II

Title of the practice: ‘FOUNDATION DAY’

Objectives of the Practice: Foundation Day is traditionally a very important day in the college calendar when members of the college community – students, management, staff and guests from the society – meet to commemorate that day.

The context: Every year the 27th of July is earmarked as the Foundation day of the institution.

The Practice: The college has been celebrating 'Foundation Day' since the beginning. The celebrations begin with blood donation, plantation, campus cleaning, seminar and finally the cultural programme.

Evidence of Success: An atmosphere of celebration fills the college when the students and teachers gather to celebrate the Foundation Day. There is active reporting in the local media who cover it widely. Many pictures of the celebrations throughout the week are displayed in the college magazine.

Problems encountered and Resources required: The long logistics involves student and teacher participation. All committees are actively involved in their responsibilities. This curtails the speed of study and the student attendance dwindles.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The Primary objective of this institution is to impart value based quality education, to create a pool of responsible citizens who will work in a constructive way for the benefit of the society. This institution envisions a society advanced and progressive without any prejudice. In order to bring about nationalistic feelings among our students, several national days are observed on the specified days. Before the commencement of the observation days, debate, essay, education and quiz competition are arranged. Active participation of maximum number of students in the mentioned competitions signifies their interest in nation building. The departments take special care to inculcate social responsibilities among the students regarding gender equality, environmental pollution and other matters of social importance by arranging group discussions, competitions and workshops. Our aim is to make students responsible and conscious not only theoretically but also on a practical foot. To achieve our objective students are encouraged to participate in extra-curricular activities like music, dance, debate, education, quiz essay and fine arts. The writing skills of the students are acknowledged through the publication of magazine and wall-magazines. Regional writing (Odia Literature) has a prominent place in both the college and departmental wall magazines. Some of the students of the institution have participated in music and dance competitions of regional T.V. channels and have brought laurels. The faculties take extra care to ensure discipline inside the college premises. A disciplinary committee comprised of senior faculty members has been formed to look after the maintenance of an atmosphere of ambience inside the campus. Welcome and Farewell ceremonies are arranged by the students of all departments at the beginning and ending of every academic

year to maintain a relationship of love and care between the senior and junior students .successful students get felicitated at the Annual Day Function. Nimapara (Auto) College Website reflect the name and photographs of students securing highest marks in their subjects and this has been done to inspire the future group of students. To develop interest in science, science- exhibitions are arranged every year by the departments with a handful number of students participating in it.

Craze for sports and games are always common with the students of this area. They have a special interest in Kabaddi and Cricket. Tournaments are organized every year to develop interest among the enthusiastic students to participate. Hence the college takes all the initiative to discover and develop the intellectual and physical skills of the students. To improve communication competency and cultural conscience that would help the students in developing a positive approach, confidence and an all-round development in body and mind, this institute serves as a training base. Here academic and cultural activities go together. Science society and Commerce Society held their competitions separately. College Union for students organize different competitions. Not only competitions but students, in large number do participate in the cultural events in the Annual Functions as well as in Science and Commerce Society Function. Sand Art and Fine Art are the specialty of our students . One of our students (doing M.Com now) is working as a choreographer in Odia movies and Regional T.V. Serial . As this college is surrounded by archeological monuments, some students along with one our faculty of History departments are working in this field. The college invites Sahitya Academy Award winners, Poets, Scientists, academicians and politician to interact with the students.

There is no doubt that students centric functioning of the college will add new feathres of success to this institution every year.

5. CONCLUSION

Additional Information :

Nimapara Autonomous College, Nimapra is the oldest and largest college in the district having a student strength of above 3000. The college is the only institution in the district that provides P.G. Courses in Odia, Geology, and Commerce. The students of this college have get appointments in Govt Offices, Private sectors, different companies and defence services. This institution aims at fulfilling the motto “Sky is the limit”.

Concluding Remarks :

This premier institution of Puri District, Odisha aims at incorporating life-skills and value based educations in the minds of its students. Apart from education all-round growth of the students are also taken care of by arranging different competitions, sports activities, conducting workshops that teach skills leading towards financial self-sufficiency life-skill development of the students are also taken care of by arranging inter-disciplinary seminars, Lecture-series, talk an important current issues, group discussions and workshops an contemporary burning issues. Endeavors of the teachers, contribution of the local people, interest of the teachers, contribution of the local people, interest of the alumnies and performance by the students well definitely take this college to another level of success.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development during the last five years 1.1.3.1. Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> <td>3</td> <td>3</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>3</td> </tr> </tbody> </table> <p>Remark : The supporting excel has been provided only for the year 2013-14. Revised on the basis of excel sheet and the syllabus provided</p>	2017-18	2016-17	2015-16	2014-15	2013-14	3	3	3	3	3	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	3
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	3	3	3	3																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	3																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 0 Answer after DVV Verification: 0</p> <p>1.2.1.2. Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 16 Answer after DVV Verification: 199</p> <p>Remark : Revised courses based on the number of overall courses as per 3.1</p>																				
1.3.2	<p>Number of value-added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses are added within the last five years Answer before DVV Verification : 22 Answer after DVV Verification: 1</p> <p>Remark : The supporting document is insufficient and does not have circulars, brochures or any other relevant document</p>																				
1.3.3	<p>Average percentage of students enrolled in the courses under 1.3.2 above</p> <p>1.3.3.1. Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14															
2017-18	2016-17	2015-16	2014-15	2013-14																	

130	100	70	51	19
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Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
25	20	15	15	12

Remark : Revised as per the list of students provided in the supporting document

1.3.4 Percentage of students undertaking field projects / internships

1.3.4.1. Number of students undertaking field projects or internships

Answer before DVV Verification : 37

Answer after DVV Verification: 0

Remark : The supporting documents pertains to the year 2018-19

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year-wise

Answer before DVV Verification : C. Any 2 of above

Answer After DVV Verification: D. Any 1 of above

Remark : Only teacher 's feedback forms provided

1.4.2 Feedback processes of the institution may be classified as follows:

Answer before DVV Verification : C. Feedback collected and analysed

Answer After DVV Verification: D. Feedback collected

2.1.2 Demand Ratio(Average of last five years)

2.1.2.1. Number of seats available year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1064	968	992	766	640

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1063	968	992	766	640

Remark : HEI has not provided the document relating to Sanction of intake other than the clarification for providing extract of applications

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2.1. Number of teachers using ICT

Answer before DVV Verification : 15

Answer after DVV Verification: 22

Remark : No relevant link nor photographs provided for the teachers using ICT facilities except for the list of teachers

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
23	22	18	15	22

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	6	6	6

Remark : Revised as per the supporting number of Ph.D certificates attached

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

2.5.2.1. Number of complaints/grievances about evaluation year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
08	26	59	30	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Neither the minutes of the grievance cell / relevant body provided nor the list of students applied for revaluation certified by Registrar / Controller of Examination provided. The supporting list is about the number of correction of marks provided

2.5.3 Average percentage of applications for revaluation leading to change in marks during the last five years

2.5.3.1. Number of applications for revaluation leading to change in marks year-wise during the last five years

Answer before DVV Verification:

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2017-18	2016-17	2015-16	2014-15	2013-14
2	0	4	2	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	2	1	3

Remark : Though revaluation application copy not provided revised based on the supporting report from the controller of examinations and revised numbers based on the information in the document

3.1.1 The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website

Answer before DVV Verification : Yes

Answer After DVV Verification: No

3.1.2 The institution provides seed money to its teachers for research (average per year)

3.1.2.1. The amount of seed money provided by institution to its faculty year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
50000	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
25000	0	0	0	0

Remark : Revised as per the amount in the supporting document

3.2.1 Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during the last five years (INR in Lakhs)

3.2.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0.9875	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years

3.3.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	3	5	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	3	0

Remark : Revised as per the supporting documents provided

3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years

3.3.3.1. Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : The certificates are not provided in English or Hindi

3.4.4 Number of Ph.D.s awarded per teacher during the last five years

3.4.4.1. How many Ph.Ds are awarded within last 5 years

Answer before DVV Verification : 100

Answer after DVV Verification: 2

3.4.4.2. Total number of teachers recognised as guides during the last 5 years

Answer before DVV Verification : 1

3.6.2 Number of awards and recognition received for extension activities from Government /recognised

bodies during the last five years

3.6.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

Remark : Revised as per supporting document. However, no translation of certificates in English or Hindi as required

3.6.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.6.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
7	11	6	4	6

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	10	1	2	4

Remark : Revised as per supporting documents provided

3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.6.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
75	197	53	184	209

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
50	100	0	0	0

Remark : Revised for 2017-18 and 16-17 based on supporting list of students participation. No listed of students for other years.

3.7.3 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.7.3.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : No date details in one of the MoU and the other MoU is signed in the year July 2018

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 4

Answer after DVV Verification: 1

Remark : Only screen and no other relevant ICT enabled classrooms provided

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
209.83	280.31	123.85	120.24	167.22

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	0.00	0.00	0.00	0.00

Remark : No complete information nor proper statement of accounts provided

4.2.3 Does the institution have the following

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : Any 1 of the above

Answer After DVV Verification: None of the above

Remark : No subscription letter nor relevant information provided

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2.06524	6.39126	2.83203	2.24208	0.90594

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	0.00	0.00	0.00	0.00

Remark : No relevant supporting statement of accounts provided. Write-up of Library committee meeting not accepted

4.2.5 Availability of remote access to e-resources of the library

Answer before DVV Verification : Yes

Answer After DVV Verification: No

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer before DVV Verification : 5 MBPS - 20 MBPS

Answer After DVV Verification: <5 MBPS

Remark : NO bill or invoice copy provided

4.3.4	<p>Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : No documentary evidence for the available facilities for e- content nor Geotagged photographs provided</p>																				
4.4.1	<p>Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years</p> <p>4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 707 1046 842"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>209.83</td> <td>280.31</td> <td>123.85</td> <td>120.24</td> <td>167.22</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 920 1046 1055"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> </tr> </tbody> </table> <p>Remark : No relevant clear detail of duly certified statement of accounts provided</p>	2017-18	2016-17	2015-16	2014-15	2013-14	209.83	280.31	123.85	120.24	167.22	2017-18	2016-17	2015-16	2014-15	2013-14	0.00	0.00	0.00	0.00	0.00
2017-18	2016-17	2015-16	2014-15	2013-14																	
209.83	280.31	123.85	120.24	167.22																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0.00	0.00	0.00	0.00	0.00																	
5.1.3	<p>Number of capability enhancement and development schemes –</p> <ol style="list-style-type: none"> 1. Guidance for competitive examinations 2. Career Counselling 3. Soft skill development 4. Remedial coaching 5. Language lab 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling <p>Answer before DVV Verification : 7 or more of the above Answer After DVV Verification: 3 or less of the above Remark : No clarity in the attached attendance list and not pertaining to any of the capability enhancement.</p>																				
5.1.4	<p>Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years</p> <p>5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p>																				

2017-18	2016-17	2015-16	2014-15	2013-14
50	61	55	60	50

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
55	61	50	42	21

Remark : Revised as per list of studnets provided

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Answer before DVV Verification : Yes

Answer After DVV Verification: Yes

Remark : Accept HEI claim

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
15	10	14	24	8

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
14	6	12	20	8

5.2.2 Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 177

Answer after DVV Verification: 1

Remark : SElf declaration not accepted

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
7	5	5	2	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOEFL/ Civil Services/State government examinations) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
7	5	5	2	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
7	5	5	2	3

Remark : Revised as per the pass certificate provided and excluded the year 2019

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	1	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	0

Remark : Revised as per award certificates, excluding representation and participation

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level

year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	2	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	0

Remark : No circulars, brochures, reports of events. Mere photographs not accepted

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : The attendance list does not clarify if its the association of Alumni. Moreover, writeup, without any proper authorisation not accepted

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : All 5 of the above

Answer After DVV Verification: Any 1 of the above

Remark : None of the documents required provided. Prinout with any authorisation and relevant detail not accepted

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized

by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : White paper pritout not accepted

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
17	10	14	10	16

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : No supporting documents

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	3	3	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : All the document supported are for the year 2018-19

7.1.1	<p>Number of gender equity promotion programs organized by the institution during the last five years</p> <p>7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 465 1046 600"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>2</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 678 1046 813"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : No Detail of programs, no report of events, circulars, brochures, photographs regarding programs. the supporting attendance has no relevance to any gender program</p>	2017-18	2016-17	2015-16	2014-15	2013-14	2	2	1	1	0	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	2	1	1	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	0																	
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1131 1046 1265"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>1</td> <td>3</td> <td>3</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1344 1046 1478"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	4	1	3	3	4	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
4	1	3	3	4																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	0																	
7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1758 1046 1892"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>1</td> <td>3</td> <td>3</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1971 1046 2083"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	4	1	3	3	4	2017-18	2016-17	2015-16	2014-15	2013-14					
2017-18	2016-17	2015-16	2014-15	2013-14																	
4	1	3	3	4																	
2017-18	2016-17	2015-16	2014-15	2013-14																	

0	0	0	0	0
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Remark : Irrelevant document repeated

7.1.12	<p>Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>																				
7.1.13	<p>Display of core values in the institution and on its website</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>																				
7.1.17	<p>Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years</p> <p>7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>1</td> </tr> </tbody> </table> <p>Remark : Revised as per date provided in the supporting document</p>	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	1	1	2017-18	2016-17	2015-16	2014-15	2013-14	1	0	0	0	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	1	1																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	0	0	0	1																	

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>16</td> <td>16</td> <td>16</td> <td>16</td> <td>16</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>19</td> <td>19</td> <td>19</td> <td>19</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	16	16	16	16	16	2017-18	2016-17	2015-16	2014-15	2013-14	19	19	19	19	19
2017-18	2016-17	2015-16	2014-15	2013-14																	
16	16	16	16	16																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
19	19	19	19	19																	

2.1 Number of students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
995	964	976	736	640

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
995	964	976	736	619

2.2 Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
639	458	432	464	394

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
684	525	490	464	394

3.1 Number of courses in all programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
16	16	16	16	16

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
39	26	26	54	54

4.4 Total number of computers in the campus for academic purpose

Answer before DVV Verification : 65

Answer after DVV Verification : 64

4.5 Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
209.83	280.31	123.85	120.24	167.22

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

NAAC